**Local Agency Formation Commission of Modoc County**

**Meeting Minutes**

**February 14, 2023**

1. **Call to order / Pledge of Allegiance**

Chair Kathie Rhoads called the meeting to order at 4:00 p.m. at the City Council Chambers located at 200 W. North Street in Alturas, CA and via Zoom. Commissioner Starr, Commissioner Neer, Commissioner Minchella, Commissioner Crosby, and Chair Rhoads were present. Commissioner Nelson arrived at 4:10 p.m. Commissioner Coe was absent. Public attending 0.

Staff Present: John Benoit, Executive Officer, Jennifer Stephenson, Deputy Executive Officer, and Macey Binning, Clerk.

1. **Approval of the Agenda (Additions and Deletions)**

Commissioner Minchella made the motion to approve the agenda as presented; seconded by Commissioner Starr. In favor were Commissioners Neer, Starr, Minchella, Crosby and Chair Rhoads.

Motion passed unanimous.

1. **Correspondence – None**
2. **Consider Minutes for the December 13, 2022 LAFCO meeting**

Commissioner Crosby made the motion to approve the December 13, 2022 LAFCo minutes; seconded by Commissioner Neer. In favor were Commissioners Neer, Starr, Minchella, Crosby and Chair Rhoads.

Motion passed unanimous.

1. **Public Comment – None**
2. **Consent Agenda**

Commissioner Crosby made the motion to adopt the consent agenda as follows: a.) Authorize payment of claims for December 2022 and January 2023; seconded by Commissioner Neer. In favor were Commissioners Neer, Starr, Minchella, Crosby and Chair Rhoads.

Motion passed unanimous.

1. **Discussion regarding AB2449**

Executive Officer Benoit provided the Commissioners with information regarding Assembly Bill 2449. This Assembly Bill will affect teleconferencing procedures. The old provisions in the Brown Act can still be utilized, which can eliminate confusion. Mr. Benoit wanted to make Commissioners aware of some of the new requirements. If the Commissioners are participating remotely and the connection is lost, then the meeting cannot continue. Another requirement is you must have a quorum physically. The Commissioners may only participate twice a year remotely. Mr. Benoit warns the Commissioners participating remotely is coming to an end.

Deputy Executive Officer Jennifer Stephenson added that they now require full audio and visual if a Commissioner attended remotely. Once the Commissioner is approved to attend remotely the remote Commissioner must announce if anyone is present in the room that is 18 years or older.

Commissioner Nelson arrived at 4:10 p.m. and replaced Commissioner Crosby.

1. **LAFCo’s FY2023-2024 work plan**

Executive Officer Benoit recommends the FY2023-2024 work plan for Municipal Service Reviews and Sphere of Influence to consist of the City of Alturas, the Surprise Valley Health District, Cemetery Districts and Calpines Community Service District. Mr. Benoit urges the Commissioners if they know of any service districts that need to be reviewed to contact Mr. Benoit. Mr. Benoit plans on finalizing the FY2023-2024 work plan during the June 2023 LAFCo meeting.

Commissioner Minchella asks the status of the Likely Water District that was presented a few months ago. At this time the status is unknown and Chair Rhoads will inquire on the status.

1. **Upcoming projects:**
2. Canby CSD Engineering Report

Mr. Benoit reports a Request for Proposal (RFP) is being advertised to receive an engineering report to complete the Canby water system structure through the REAP Grant.

1. Canby CSD and Canby Fire Merger

Mr. Benoit reports he received a resolution requesting the district merge. However, Mr. Benoit needs to gather more information and direction on the structure of the merge before presenting to LAFCo.

1. Countywide Pest Abatement District with benefit zones

Mr. Benoit informs the Commissioners this will be a Countywide Service Area. Mr. Benoit has drafted the resolution and will submit to Modoc County Board of Supervisor for approval. This will initiate the Countywide Pest Abatement District.

1. Alturas City MSR and SOI

Mr. Benoit reports a Request for Proposal (RFP) will be advertised for a consultant to complete the City of Alturas Municipal Service Review and Sphere of Influence. Mr. Benoit will submit a Request for Proposal (RFP) to conduct this review.

1. **Executive Officer’s Report**

Executive Officer Benoit encourages the Commissioners to complete their Form 700 Statement of Economic Interests before April 3, 2023. Mr. Benoit reports he is hosting a workshop at the annual CALAFCo staff workshop. This will be located in Murphys, California April 26-28th. Mr. Benoit informs the Commissioners at the next Modoc LAFCo meeting, April 11, 2023, they will have a public hearing regarding the proposed FY2023-2024 budget.

1. **Commissioners Reports – Discussion – None**
2. **Adjourn to the next regular meeting on April 11, 2023**

There being no further business to come before the Commission. Motion made by Commissioner Minchella to adjourn at 4:33 p.m.; seconded by Commissioner Nelson. In favor were Commissioners Neer, Starr, Minchella, Nelson and Chair Rhoads.

Motion passed unanimous.

Respectfully,

Macey Binning

LAFCO Clerk