

**Modoc Local Agency Formation Commission**

**REGULAR MEETING AGENDA**

Website: [www.modoclafco.org](http://www.modoclafco.org)

Tuesday August 9, 2016 – 4:00 PM

City Council Chambers  
Alturas City Hall  
200 North Street, Alturas, CA 96101

**1. Call to order / Pledge of Allegiance**

Commissioners

Alternate Members

David Allan, County, Vice-Chair, Member  
Jim Irvin, City Member,  
T.J. Jerry Shea, Public Member  
John Dederick, City Member  
Kathie Rhoads, County Member, Chair

Vacant, Public Member Alt.  
Geri Byrne, County Member Alt.  
Cheryl Nelson, City Member Alt.

LAFCO Staff

John Benoit, Executive Officer  
Scott Browne, LAFCO Counsel  
Kim Hunter, Clerk

**2. Approval of the Agenda (Additions and Deletions)**

**3. Correspondance**

**4. Election of Chair and Vice-Chair for FY 2016-2017**

- a. *Election of the LAFCo Chair for FY 2016-2017*
- b. *Election of the LAFCo Vice-Chair for FY 2016-2017*

**5. Selection of Public Member Alternate**

- a. *The City and County members of the Commission will select a public member alternate to serve an unexpired term ending on May 5<sup>th</sup>, 2018.*

**6. Consider Minutes for June 14, 2016**

- a. *Approve minutes from the June 14<sup>th</sup>, 2016 LAFCo Meeting*

**7. Public Comment**

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

**8. Ratify Claims for June 2016 and Authorize Payment of Claims for July 2016**

- a. *Approve payment of expenses for June 2016 and July 2016.*

**Workshop:**

**9. Workshop regarding the Newell County Water District**

- a. *Conduct Workshop and Schedule Hearing Date to adopt the Service Review and Sphere of Influence update.*

**Other Items:**

**10. Conduct general discussion regarding the status of Healthcare Services in Modoc County and provide direction to staff (continued from April 12<sup>th</sup> and June 14<sup>th</sup>, 2016)**

**11. Bylaw Amendment – Legislative Process Participation**

- a. *Review and Discuss Bylaw Amendment regarding addition of Section 5.11 to the LAFCo Bylaws to include a Legislative Participation Process policy.*
- b. *Consider Resolution 2016-0005 adopting a Legislative Participation policy*

**12. Authorize Commissioners and Staff to attend the Calafco Annual Conference in Santa Barbara October 26-28, 2016.**

- a. *Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*

**13. Calafco Achievement Award Nominations**

- a. *Review Calafco memorandum regarding nominations for a Calafco Achievement Award and propose a nomination, if desired.*

**14. Calafco 2016-2017 Nominations for the Calafco Board of Directors**

- a. *Review Calafco memorandum and nominate a City member or a Public member to the Calafco Board of Directors, if desired.*

15. **Correspondence:**
16. **Executive Officer's Report:**
17. **Commissioner Reports - Discussion**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.*

18. **Adjourn to the next regular meeting on October 11<sup>th</sup> , 2016.**

*Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1*

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

#### Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

#### Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

#### Agenda Materials

*Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Modoc County Planning Department office located at 203 W. 4<sup>th</sup> Street, Alturas CA. [such documents are also available on the Modoc LAFCO website ([www.modoc.lafco.ca.gov](http://www.modoc.lafco.ca.gov)) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]*

#### Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

#### Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Modoc LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate.

These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding. Contact LAFCO Staff LAFCO staff may be contacted at (530) 233-9625 or by email at [lafco@modoc.lafco.ca.gov](mailto:lafco@modoc.lafco.ca.gov) Copies of reports to the extent feasible are located on the LAFCO webpage at: [www.modoclafco.org](http://www.modoclafco.org)

#5

07/20/2016

Dear Mr. Benoit,

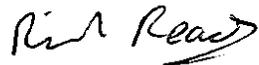
My name is Richard Read and I am writing this letter to let you know that I am interested in the vacant position on the Modoc County Local Agency Formation Commission.

I was contacted by John Dederick and asked if I would be interested in the vacant position. I indicated to him that I would be interested in serving on this commission.

I am retired from the US Forest Service. I'm a member and co-secretary of the Alturas Rotary, Alturas Rotary Community Foundation Board member and Vice President of the Modoc County Friends of the Library.

In the last 9 years with the Modoc National Forest, I was the Executive Assistant for the Forest Supervisor and a member of the Leadership Team. I also worked as the Forest Fleet Manager and Working Capital Fund Accountant for 9 years. I worked 10 years managing the Forest Service Warehouse.

With my background and interest in community service, I sincerely hope that you will consider me for this position



Richard Read

Home Phone-530-233-3766 and Cell- 530-640-0079

P.O. Box 32

Alturas, Ca. 96101

Jeff Bullock

HC3 Box 735

Alturas, CA. 96101

## LAFCO Committee Modoc County

I was raised in Corvallis, Oregon a small agricultural college town. I graduated from Linn Benton Community College with Associates of Applied Science degrees in General Agriculture and Agricultural Business. I have been employed in farming, automotive, truck driving, and automation industries.

I have served on the Linn Benton Student Council, Soil and Water Conservation District Director of Benton County Oregon, Save the Hospital Group, and the Modoc County Board of Supervisors. I served as an alternate and as a board member to LAFCO while on the Board of Supervisors. I am currently on the Modoc Recreational Estates Board

I own property and would like to see property values grow. I have lived, worked and owned businesses in Modoc County. As a business owner and an employer I know their struggles and want to see growth in our businesses. I will continue to support and want to help keep local businesses and districts healthy. I have served Modoc County for fourteen years and will keep serving it, as best as I can, by being involved.

Thank You Jeff Bullock

From: Marie Neer <mcneer@live.com>  
Subject: Application for membership on the LAFCo board  
Date: July 4, 2016 at 10:23:28 PM PDT  
To: "johnbenoit@surewest.net" <johnbenoit@surewest.net>

To: John Benoit  
Modoc County LAFCo

From: Marie Neer

Date: 3 July 2016

Please consider my application for Member at Large alternate to fill the vacancy on the board.

Thank you,  
Marie Neer

**Local Agency Formation Commission of Modoc County**

**Meeting Minutes of June 14, 2016**

**1. Call to Order/Pledge of Allegiance:**

Chair Rhoads called the meeting to order at 4:00 p.m., in the City Council Chambers, Alturas City Hall. Commissioners Geri Byrne (County Member Alternate), John Dederick, Kathie Rhoads and Jerry Shea were present. Public Member Alternate Clinton Davis was also present. Commissioners David Allan and Jim Irvin were absent.

Staff Present: John Benoit, Executive Officer.

Pledge of Allegiance.

**2. Approval of Agenda**

Commissioner Shea made the motion to approve the agenda; seconded by Commissioner Dederick. In favor: Byrne, Dederick, Rhoads and Shea.

**3. Approval of Minutes: April 12, 2016**

Commissioner Shea made a motion to approve the meeting minutes from the April 12, 2016 meeting; seconded by Commissioner Dederick. In favor: Byrne, Dederick, Rhoads and Shea.

**4. Correspondence**

No correspondence.

**5. Public Comment**

No public comment.

**6. Ratify Claims for April 2016 and Authorize Payment of Claims for May 2016**

*a. Approve payment of expenses for April 2016 and May 2016.*

Commissioner Shea made the motion to approve payment of expenses for April 2016 and authorize the payment of claims for May 2016; seconded by Commissioner Dederick. In favor: In favor: Byrne, Dederick, Rhoads and Shea.

**7. Public Hearing regarding a Sphere of Influence Amendment to the Hot Springs Valley Water District (HSVWD) and Hagee Reorganization thereby annexing and detaching 52.5-acres more or less to and from the Hot Springs Valley Water District.**

- a. Receive Executive Officer's Report, conduct Public Hearing and receive comment.*
- b. Consider LAFCo Resolution 2016-0002 approving a minor sphere of influence amendment removing 52.5 acres from the HSVWD Sphere of Influence and adding 52.5 acres consisting of a 42.5-acre area and a 10-acre area.*
- c. Consider LAFCo Resolution 2016-003 approving the reorganization consisting of detaching 52,5 acres from the HSVWD and annexing 52.5 acres consisting of a 42.5-acre area and a 10-acre area.*

Chair Rhoads opened the Public Hearing at 4:04 p.m.

Executive Officer Benoit provided a staff report. In effect there is no change in the size of the District. There are no concerns about this action. The acreage proposed to be detached is not need of irrigation water unlike the acreage proposed for annexation. The purpose of the reorganization is to maintain the maximum irrigable acreage and to put to beneficial use the water available under the HSVWD's water rights.

Willie Hagge was present and spoke as a proponent of the proposal that he described as a "win-win" situation.

Commissioner Dederick made the motion to approve Resolutions 2016-002; seconded by Commissioner Shea. In favor: In favor: Byrne, Dederick, Rhoads and Shea.

Commissioner Shea made the motion to approve Resolutions 2016-003; seconded by Commissioner Dederick. In favor: In favor: Byrne, Dederick, Rhoads and Shea.

Public Hearing closed at 4:08 p.m.

**8. Public Hearing regarding the final Modoc LAFCo 2016-2017 annual budget.**

- a. *Discuss and conduct public hearing regarding the final 2016-2017 fiscal year annual budget.*
- b. *Consider Resolution 2016-0004 making determinations regarding the final FY 2016-2017 LAFCo Budget.*

Chair Rhoads opened the Public Hearing at 4:10 p.m.

Executive Officer Benoit gave a brief overview. The proposed FY 2016-2017 LAFCo Budget had been previously reviewed and discussed at the April 12, 2016 meeting. There was one small change made for copies. Funds were moved from the MSR budget item for copies. Unless anyone plans on going to the annual Calafco conference then there were no other changes.

Commissioner Shea made the motion to approve Resolution 2016-0004; Commissioner Byrnes seconded the motion. In favor: In favor: Byrne, Dederick, Rhoads and Shea.

Public Hearing closed at 4:12 p.m.

**9. Bylaw Amendment – Legislative Process Participation.**

- a. *Review and Discuss Bylaw Amendment regarding addition of Section 5.11 to the LAFCo Bylaws to include a Legislative Participation Process policy.*

Executive Officer Benoit explained that this is simply a policy to allow a quick response to proposed legislation if needed. During the fall, legislative issues can come up very quickly and require a response prior to the next scheduled meeting. Item had to be continued to the August 9<sup>th</sup> meeting, as it was not identified as a review and discussion rather than an action item.

**10. Conduct a general discussion regarding the status of Healthcare Services in Modoc County and provide direction to staff (continued from April 12<sup>th</sup>, 2016).**

Item continued to the August 9, 2016 meeting.

**11. Southern Cascade Community Services District Formation.**

The Southern Cascade Community Services District was approved by the voters in May. Clinton Davis reported on the Board Members. Executive Officer Benoit gave an overview of the taxation process and the next steps. This will be Clinton's last meeting as he is a District Board Member.

Commissioner Shea asked about the process to recruit a new Public Member Alternate. Executive Officer Benoit explained the process, which includes a notice in the local newspaper, approval by the LAFCo commission and approval by the City Council and the Board of Supervisors.

**12. Executive Officer's Monthly Report**

*a. Healthcare District Update*

*b. Lighting Districts MSR and SOI*

Executive Officer Benoit reported that he had put out a statewide inquiry about healthcare districts and found that they are in trouble statewide. This is a widespread issue. Work is moving forward with the Lighting District MSR and SOI document.

**13. Commissioner Reports – Discussion**

No Commissioner reports or discussion.

**14. Adjourn to next regular meeting – August 9, 2016**

There being no further business to come before this Commission; Commissioner Shea made the motion to adjourn the meeting; seconded by Commissioner Dederick. In favor: Byrne, Dederick, Rhoads and Shea.

With no further business the meeting adjourned at 4:25 p.m.

#8

# Modoc Local Agency Formation Commission

## CLAIMS

for

June 2016 and July 2016

Authorize the following Claims for FY 2015-2016

July 1, 2016	Staff Services June 2016	\$ 5,498.14
June 14, 2016	Commission Stipend 6.14.16	\$ 600.00
June 29, 2016	Feather Pub Member Recruitment	\$ 93.00

Authorize Claims for FY 2016-2017

Aug 1, 2016	Staff Svcs July 2016	\$ 4,909.95
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**TOTAL: \$ 11,101.09**

**DATED: August 9, 2016**

**APPROVED: August 9, 2016**

**Kathie Rhoads, Chair or David Allan, Vice-Chair  
Modoc Local Agency Formation Commission**

Attest:

\_\_\_\_\_  
**John Benoit**  
Executive Officer

Modoc LAFCo  
Expenditures and Revenue  
FY 2016-2017

Item	Insurance	Memberships	copies	postage	Communications	Office Exp.	Counsel	staff Svcs	Clerk Costs	Notices and
Account Number	4140	4420	4210	4211	4221	4210	4008	4004	4006	Public-4380
Total Budgeted 2015-2016	\$ 1,000.00	\$ 840.00	\$ 1,500.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 3,200.00	\$ 36,000.00	\$ 900.00	\$ 600.00
Calafco Dues 2016-2017		\$ (840.00)								
Staff Svcs July 2016			\$ (71.97)		\$ (67.98)	\$ (10.00)		\$ (2,082.50)		\$ (93.00)
Modoc Record Public Member Recruit										

Total Expenditures to date	\$ (840.00)	\$ (71.97)	\$ 1,428.03	\$ 500.00	\$ (67.98)	\$ (10.00)	\$ 3,200.00	\$ (2,082.50)	\$ 900.00	\$ (93.00)
Total Budget Remaining	\$ -	\$ -	\$ 1,428.03	\$ 500.00	\$ 932.02	\$ 390.00	\$ 3,200.00	\$ 33,917.50	\$ 900.00	\$ 507.00

Audited	July 1, 2016 City Fund Carryover	\$ 29,905.15
16-17 Actual City/Co. Contributions		
FY 2014-2015 City Anticipated Funds Transf		\$ 40,714.00
2016-2017 County-City Funds anticipated		
Funds received		
REVENUE FOR PROJECTS		
Interest		
Anticipated Funds received		\$ (5,842.95)
Less Expenditures		\$ 64,776.20
Actual Cash Balance		\$

Trans & Travel	MSR/SOI Updates	Commissioner	TOTAL
4430	4454	Stipends4003	
\$ 2,000.00	\$ 21,500.00	\$ 4,800.00	\$ 74,240.00
			\$ (840.00)
	\$ (2,677.50)		\$ (4,909.95)
			\$ (93.00)

\$ 2,000.00	\$ (2,677.50)	\$ 4,800.00	\$ (5,842.95)
	\$ 18,822.50		\$ 68,397.05

Modoc LAFCo  
Expenditures and Revenue  
FY 2015-2016

Item	Insurance 4140	Memberships 4420	copies 4210	postage 4211	Communications 4221	Office Exp. 4210	Counsel 4008	staff Svcs 4004	Clerk Costs 4006	Notices and Public 4380
<b>Total Budgeted 2015-2016</b>	\$ 1,000.00	\$ 785.00	\$ 1,500.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 3,200.00	\$ 36,000.00	\$ 900.00	\$ 600.00
Cajalco Conf. Registration Davis										
July 2015 Staff Svcs			\$ (27.00)	\$ (12.04)	\$ (63.61)			\$ (2,000.00)		
Aug 2015 Staff Svcs.			\$ (78.74)	\$ (20.80)	\$ (64.35)			\$ (2,000.00)		
Sept 2015 Staff Svcs.			\$ (10.00)		\$ (63.65)			\$ (2,550.00)		
Modoc Record Hafer Hills MSR - SOI Legal										
Conf Reimb Sept 2-4, 15 Clinton Davis										
Comm Stipends Aug 11, 2015										\$ (66.00)
Comm Stipends Oct 6, 2015										
Staff Svcs October 2015			\$ (50.95)	\$ (11.36)	\$ (65.66)			\$ (2,985.00)	\$ (120.00)	
SCCSD Public Notice Dec 14, 2015										
Staff Svcs November 2015			\$ (10.00)		\$ (65.33)			\$ (2,975.00)		\$ (103.50)
Dec 15, 2015 LAFCo meeting Stipend			\$ (35.00)	\$ (19.35)	\$ (65.96)	\$ (23.33)		\$ (2,220.00)		
Staff Svcs January 2016										
City Meeting Room Facility Usage										
Feb 2016 Staff SvcsLAFCo			\$ (15.00)	\$ (7.10)	\$ (65.09)	\$ (74.42)		\$ (1,636.25)	\$ (120.00)	
February 9, 2016 Meeting Stipend						\$ (300.00)		\$ (2,602.50)		
March 2016 Staff Svcs Lafco										
Modoc Record 16-17 Modoc LAFco Prop Budget			\$ (15.00)		\$ (65.58)			\$ (3,187.50)		\$ (45.00)
Comm Stipends April 12, 2016					\$ (65.74)					
Staff Svcs April 2016			\$ (29.30)	\$ (12.78)	\$ (63.57)	\$ (15.00)		\$ (3,367.50)	\$ (120.00)	
Staff Svcs May 2016			\$ (11.50)	\$ (2.13)	\$ (65.75)	\$ (15.00)		\$ (3,697.50)		\$ (75.00)
Modoc Record Fin 16-17 Bud and Hagge to HSWWD										
meeting stipend 6.14.16 meeting										
Staff Svcs June 2016			\$ (55.44)	\$ (20.01)	\$ (65.19)			\$ (3,877.50)	\$ (120.00)	

<b>Total Expenditures to date</b>	\$ (785.00)	\$ (337.93)	\$ (1,162.07)	\$ (105.67)	\$ (779.48)	\$ (427.75)	\$ 3,200.00	\$ (33,098.75)	\$ (480.00)	\$ (289.50)
<b>Total Budget Remaining</b>	\$ -	\$ -	\$ 394.43	\$ 220.52	\$ (27.75)	\$ 2,901.25	\$ 420.00	\$ -	\$ 310.50	\$ -

Audited	July 1, 2015 City Fund Carryover	\$ 32,277.53
	15-16 Actual City/Co Contributions	\$ 41,553.50
	FY 2014-2015 City Anticipated Funds/Transf	\$ -
	2014-2015 County Funds Anticipated	\$ -
	Funds received	\$ -
	REVENUE FOR PROJECTS	\$ 2,000.00
	Interest	\$ -
	Anticipated Funds received	\$ -
	Less Expenditures	\$ (45,875.88)
	<b>Actual Cash Balance</b>	<b>\$ 29,905.15</b>



BEFORE THE MODOC LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF MODOC, STATE OF CALIFORNIA

IN RE:

RESOLUTION AMENDING BYLAWS )  
TO ADOPT A POLICY FOR )  
LEGISLATIVE PROCESS )  
PARTICIPATION )

RESOLUTION NO. 2016-0005

WHEREAS, the Modoc Local Agency Formation Commission has determined that it is in the best interest of the public for the Commission to operate in accordance with approved Bylaws and therefore has adopted Bylaws on February 27, 2007 by adopting Resolution #2007-0001 and has subsequently amended its Bylaws on October 12, 2010 by adopting Resolutions 2013-0008 Records Retention Policy and #2010-0009 Rosenberg's Rules of Order, and Resolution 2014-0004 amending regular meeting times on June 10, 2014.

WHEREAS, the Modoc Local Agency Formation Commission believes it is important to develop and implement a policy for participating in the legislative process.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Modoc Local Agency Formation Commission as follows:

1. The Modoc Local Agency Formation Commission hereby amends its Bylaws to adopt a new policy on Legislative Policy Participation
2. Section 5.11, in LAFCo's Bylaws is hereby added to include to include a policy to participate in the legislative Process to read as follows:

*Section 5.11 Legislative Process Participation*

- a. *In situations when a legislative bill affecting LAFCO cannot be considered by the full Commission due to timing, the Executive Officer, in consultation with the Chair, is authorized to provide written or email comments communicating the Commission's position.*
- b. *The Chair would review the letter or email prior to it being submitted for consideration.*
- c. *The Executive Officer will forward the email or letter to the Commissioners as soon as possible.*
- d. *The item will be discussed at the Commission's next regular meeting.*

3. The Modoc Local Agency Formation Commission finds this action exempt based on the General Rule exemption 15061 (b) 3 and 15308 activities for the protection of the environment since these bylaws are for internal management purposes only so LAFCo may carry out its functions.
4. Any previously adopted conflicting Bylaws are hereby repealed in favor of this amendment.
5. This bylaw amendment is hereby adopted.

PASSED AND ADOPTED at a regular meeting of the Modoc Local Agency Formation Commission in the County of Modoc, State of California, on August 9<sup>th</sup>, 2016 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Kathie Rhoads, CHAIR  
MODOC LOCAL AGENCY FORMATION  
COMMISSION

ATTEST:

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John Benoit  
LAFCO Executive Officer



# Announcing The 2016 CALAFCO Annual Conference



Hosted by Santa Barbara LAFCo

**October 26-28, 2016**

Fess Parker DoubleTree by Hilton  
Santa Barbara, CA



## Value-Added and Relevant General & Breakout Session Topics

- The Big Picture: A Water Report From a State, Regional and Local Level\*
- Back to Our Roots: Ag Preservation – Where Are We and Where Are We Going?\*
- Cutting Edge Trends & LAFCo: GIS, Public Policy Future Challenges
- AB 8 – Property Tax Exchanges and LAFCo
- Water Alternatives: Desal, Recycled Water and Interagency Coordination
- Growth & Development by the Numbers: A Look at Key Demographics & Governance Changes post CKH
- CEQA and LAFCo as a Responsible Agency
- DUCs: How Is It Going?
- LAFCo and State Legislative Overrides – What's That All About Anyway?\*
- Annual CALAFCO Legislative Update\*

Plus more!

Note: The Program is subject to change.  
\*Indicates General Session

## Special Highlights

### Mobile Workshop

We will start with a tour of a greenhouse filled with flowers grown with cutting edge technology, including robotics, in Carpinteria. The tour then winds up into the Los Padres National Forest offering breathtaking views of the Santa Barbara coastline before arriving at Lake Cachuma, a primary County water source now at 14% capacity, to learn how local water agencies are coping with extended drought. The workshop concludes with lunch at Lake Cachuma County Park before returning to the hotel.

**Wednesday from  
7:30 a.m. to 12:30 p.m.**  
(times approx.)

### LAFCo 101

An introduction to LAFCo and LAFCo law for commissioners, staff and anyone interested in learning more about LAFCo.

**Wednesday from  
10:00 a.m. to Noon**

**Thursday Luncheon  
Keynote**

*To Be Announced*

## Invaluable Networking Opportunities

- Regional Roundtable discussions on current regional LAFCo issues
- Roundtable discussions for LAFCo counsel and CALAFCO Associate members
- 10<sup>th</sup> CALAFCO Beer & Wine Competition and Reception
- Networking breakfasts
- Receptions
- Awards Banquet

## Fess Parker DoubleTree by Hilton



Make your reservations now at the Fess Parker DoubleTree by Hilton at the special CALAFCO special rate of \$165. Special rates available two days pre-conference. Reservation cutoff date is 9/25/16. Find the link at [www.calafco.org](http://www.calafco.org).

**Mark your calendar and  
plan to attend!**  
**Registration is now open!**  
**Visit [www.calafco.org](http://www.calafco.org)**



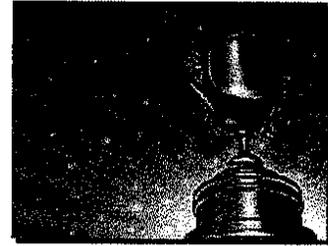
Visit [www.calafco.org](http://www.calafco.org) for Conference details  
or call us at 916-442-6536.

**Date:** 20 June 2016

**To:** LAFCo Commissioners and Staff  
CALAFCO Members  
Other Interested Organizations

**From:** CALAFCO Achievement Awards Committee

**Subject:** **2016 CALAFCO Achievement Award Nominations**



Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. *The nomination procedures have changed this year, so please review the instructions below carefully.*

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.
3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Please limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request.
5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
6. **Nominations and supporting materials must be received no later than 5:00 p.m., Wednesday, August 31, 2016.** Send nominations via e-mail, or U.S. mail to:

Pamela Miller, Executive Director  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
pmiller@calafco.org

Members of the 2016 CALAFCO Board of Directors Awards Committee are:

Larry Duncan, Committee Chair (Butte LAFCo, Northern Region)  
John Leopold, CALAFCO Board Chair (Santa Cruz LAFCo, Coastal Region)  
Cheryl Brothers (Orange LAFCo, Southern Region)  
Michael Kelley (Imperial LAFCo, Southern Region)  
William Kirby (Placer LAFCo, Central Region)

lduncan@calafco.org  
jleopold@calafco.org  
cbrothers@calafco.org  
mkelley@calafco.org  
wkirby@calafco.org

Please contact Pamela Miller, CALAFCO Executive Director, at pmiller@calafco.org or (916) 442-6536 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.



## **Nomination Form**

**NOMINEE - Person or Agency Being Nominated:**

Name:

Organization:

Address:

Phone:

E-mail:

**NOMINATION CATEGORY** (check one – see category criteria on attached sheet)

- Outstanding CALAFCO Member
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Outstanding CALAFCO Associate Member
- Project of the Year
- Distinguished Service Award
- Government Leadership Award
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Mike Gotch Courage and Innovation in Local Government Award
- Lifetime Achievement Award

**NOMINATION SUBMITTED BY:**

Name:

Organization:

Address:

Phone:

E-mail:



## **2016 Achievement Award Nominations**

### **ACHIEVEMENTS**

Please indicate the reasons why this person or agency deserves to be recognized (Remember to keep this portion to 1500 words or 3 pages maximum and use additional sheets as needed):



## 2016 Achievement Award Nominations

### CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until *Monday, July 20, 2015*, in the following categories:

<b>Outstanding CALAFCO Member</b>	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
<b>Distinguished Service Award</b>	Given to a member of the LAFCo community to recognize long-term service by an individual.
<b>Most Effective Commission</b>	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
<b>Outstanding Commissioner</b>	Presented to an individual Commissioner for extraordinary service to his or her Commission.
<b>Outstanding LAFCo Professional</b>	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
<b>Outstanding LAFCo Clerk</b>	Recognizes a LAFCo Clerk for exemplary service during the past year.
<b>Outstanding CALAFCO Associate Member</b>	Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.
<b>Project of the Year</b>	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
<b>Government Leadership Award</b>	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
<b>Legislator of the Year</b>	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
<b>Mike Gotch Courage and Innovation in Local Government Award</b>	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.
<b>Lifetime Achievement Award</b>	Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least ten years.

June 27, 2016

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Jim Curatalo, Committee Chair  
Board Recruitment Committee  
CALAFCO Board of Directors

**CALAFCO  
ELECTION  
2016**

**RE: Nominations for 2016/2017 CALAFCO Board of Directors**

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Recruitment Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

**Northern Region**

City Member  
Public Member

**Central Region**

County Member  
District Member

**Coastal Region**

County Member  
District Member

**Southern Region**

City Member  
Public Member

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 27, 2016 at the Fess Parker DoubleTree in Santa Barbara, CA.

**Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited seats until *Monday, September 26, 2016.***

Incumbents are eligible to run for another term. Nominations received by September 26 will be included in the Recruitment Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 12 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, September 26, 2016. Completed absentee ballots must be returned by October 21, 2016.

***Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.***

***The nomination forms and materials must be received by the CALAFCO Executive Director no later than Monday, September 26, 2016***

Here is a summary of the deadlines for this year's nomination process:

- **June 27** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 26** – Completed Nomination packet due
- **September 26** – Request for an absentee/electronic ballot due
- **September 26** – Voting delegate name due to CALAFCO
- **October 12** – Distribution of the Recruitment Committee Report (includes all completed/submitted nomination papers)
- **October 12** – Distribution of requested absentee/electronic ballots.
- **October 21** – Absentee ballots due to CALAFCO
- **October 27** - Elections

Returning the nomination form prior to the deadline ensures your nominee is placed on the ballot. Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to [info@calafco.org](mailto:info@calafco.org). Alternatively, nomination forms and materials can be mailed or faxed to the address or fax number below. Please forward nominations to:

CALAFCO Recruitment Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1215 K Street, Suite 1650  
Sacramento, California 95814  
FAX: 916-442-6535  
EMAIL: [info@calafco.org](mailto:info@calafco.org)

Questions about the election process can be sent to the Chair of the Committee, Jim Curatalo, at [jcuratalo@calafco.org](mailto:jcuratalo@calafco.org) or by calling him at 909-261-7005. You may also contact CALAFCO Executive Director Pamela Miller at [pmiller@calafco.org](mailto:pmiller@calafco.org) or by calling 916-442-6536.

Members of the 2016/2017 CALAFCO Recruitment Committee are:

James Curatalo, Chair <a href="mailto:jcuratalo@calafco.org">jcuratalo@calafco.org</a>	San Bernardino LAFCo (Southern Region) 909-261-7005
Bill Connelly <a href="mailto:bconnelly@calafco.org">bconnelly@calafco.org</a>	Butte LAFCo (Northern Region) 530-538-2134
John Marchand <a href="mailto:jmarchand@calafco.org">jmarchand@calafco.org</a>	Alameda LAFCo (Coastal Region) 925-960-4020
Anita Paque <a href="mailto:apaque@calafco.org">apaque@calafco.org</a>	Calaveras LAFCo (Central Region) 408-893-4353

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures.

*Please consider joining us!*

Enclosures



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas  
Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Paul Novak  
Los Angeles LAFCo  
pnovak@lalafco.org

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** David Church  
San Luis Obispo LAFCo  
dchurch@slolafco.com

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kern  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** Kris Berry, Placer LAFCo  
kberry@placer.ca.gov

**Board of Directors  
2016/2017 Nominations Form**

***Nomination to the CALAFCO Board of Directors***

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual  
Membership Meeting of the Association.

\_\_\_\_\_  
LAFCo Chair

\_\_\_\_\_  
Date

**NOTICE OF DEADLINE**

Nominations must be received by **September 26, 2016**  
to be considered by the Recruitment Committee. Send  
completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814