

**Local Agency Formation Commission of Modoc County**  
**Meeting Minutes**  
**April 11, 2023**

**1. Call to order / Pledge of Allegiance**

Chair Kathie Rhoads called the meeting to order at 4:00 p.m. at the City Council Chambers located at 200 W. North Street in Alturas, CA and via Zoom. Commissioner Minchella, Commissioner Nelson, Commissioner Crosby, Commissioner Coe and Chair Rhoads were present. Commissioner Starr was absent. Public attending 1.

Staff Present: John Benoit, Executive Officer, and Macey Binning, Clerk.

**2. Approval of the Agenda (Additions and Deletions)**

Commissioner Coe made the motion to approve the agenda as presented; seconded by Commissioner Nelson. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.

Motion passed unanimous.

**3. Correspondence**

Executive Officer Benoit reports he received a resignation letter from Commissioner Marie Neer representing the public member.

Executive Officer Benoit provided the Commissioners with Senate Bill 692 introduced by Senator Dahle. Senate Bill 692 proposes authorizing the board of directors of the South Fork Irrigation District to adopt a resolution that authorizes a person to be a director if the person is a landowner or a legal representative of a landowner within the division of the district, resides within the district or within 5 miles of any district boundary, and is a registered voter in California. Mr. Benoit would like to speak with the South Fork Irrigation District and advise them to proceed through LAFCO. This would expedite their goals and alleviate the extra duties for the Modoc County Clerk.

Chair Rhoads would be happy to reach out to the South Fork Irrigation District and explain.

**4. Consider Minutes for the February 14, 2023 LAFCO meeting**

Commissioner Minchella made the motion to approve the February 14, 2023 LAFCO minutes; seconded by Commissioner Nelson. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.

Motion passed unanimous.

**5. Public Comment – None**

**6. Consent Agenda**

Commissioner Coe made the motion to adopt the consent agenda as follows: authorize the payment of claims for February 2023 and March 2023; seconded by Commissioner Nelson. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.

Motion passed unanimous.

**7. Public Hearing – LAFCO 2023-2024 Proposed Annual Budget**

Executive Officer Benoit provided the Commissioners with the proposed budget for FY 2023-2024 and explained there isn't any significant changes. The proposed budget amount is \$74,584.40.

Commissioner Minchella made the motion to adopt **Resolution #2023-0001** approving the proposed FY 2023-24 budget; seconded by Commissioner Coe. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.  
Motion passed unanimous.

**8. Support for AB 1753 CALAFCo Omnibus Bill**

Commissioner Coe made the motion to authorize Chair Rhoads to sign the letter of support for AB1753 CALAFCo Omnibus Bill; seconded by Commissioner Minchella. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.  
Motion passed unanimous.

**9. Upcoming projects:**

- a. Canby CSD Engineering Report  
Mr. Benoit reports a Request for Proposal (RFP) was advertised to receive an engineering report to complete the Canby water system structure through the REAP Grant. Nothing was received.
- b. Canby CSD and Canby Fire Merger  
Mr. Benoit needs to gather more information and direction on the structure of the merge before presenting to LAFCo.
- c. Countywide Pest Abatement District with benefit zones  
Modoc County Board of Supervisors approved a letter of support for the Countywide Pest Abatement District with benefit zones. The next step is Modoc County Board of Supervisors approving the resolution.
- d. Alturas City MSR and SOI  
The City of Alturas Municipal Service Review and Sphere of Influence will need to be conducted.

**10. Executive Officer's Report**

Mr. Benoit reports he is hosting a workshop at the annual CALAFCo staff workshop. This will be located in Murphys, California April 26-28<sup>th</sup>.

**11. Commissioners Reports – Discussion – None**

**12. Adjourn to the next regular meeting on June 13, 2023**

There being no further business to come before the Commission. Motion made by Commissioner Coe to adjourn at 4:33 p.m.; seconded by Commissioner Nelson. In favor were Commissioners Coe, Nelson, Minchella, and Chair Rhoads.  
Motion passed unanimous.

Respectfully,

Macey Binning  
LAFCO Clerk