

**Local Agency Formation Commission of Modoc County**  
**Special Meeting Minutes**  
**April 14, 2020**

**1. Call to order / Pledge of Allegiance**

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12,2020 and March 17, 2020, Local Agency Formation Commission of Modoc County Vice-Chair Coe called the special meeting to order at 4:10 p.m. via teleconference. Commissioner Coe, Commissioner Rhoads, Commissioner Steffek, and Commissioner Nelson were present. Commissioner Byrne, and Commissioner Neer were absent. Public attending 0. Chair Read attended at 4:13 p.m.

Staff Present: John Benoit, Executive Officer and Macey Binning, Clerk.

Pledge of Allegiance.

**2. Approval of the Agenda (Additions and Deletions)**

Commissioner Steffek made the motion to approve the agenda as presented; seconded by Commissioner Rhoads. In favor were Commissioners Rhoads, Steffek, Nelson and Coe.  
Motion passed unanimous

**3. Correspondence-None**

**4. Consider Minutes from the February 11, 2020 LAFCo Meeting**

Motion made by Commissioner Rhoads to approve the February 11, 2020 minutes; seconded by Commissioner Nelson. In favor were Commissioners Rhoads, Steffek, Nelson and Coe.  
Motion passed unanimous

**5. Public Comment – None**

**6. Authorize payment of Claims for February 2020 and March 2020**

Commissioner Rhoads made the motion to authorize payment of claims for February 2020 and March 2020; seconded by Commissioner Steffek. In favor were Commissioners Rhoads, Steffek, Nelson and Coe.  
Motion passed unanimous

At 4:13 pm Chair Read was able to attend teleconference. Vice Chair Coe turned the meeting over to Chair Read.

**7. Public Hearing: 2020-2021 LAFCo Budget**

Public Hearing was opened by Chair Read at 4:15 P.M.

No comments were presented to Commissioners.

Public Hearing was closed at 4:17 P.M.

Commissioner Rhoads made the motion to adopt **Resolution 2020-0001** adopting the proposed budget for 2020-2021; seconded by Commissioner Coe. In favor were Commissioners Rhoads, Steffek, Nelson, Coe and Chair Read.

Motion passed unanimous

**8. Pest Abatement Districts MSR and SOI (Lookout and Stronghold)**

Due to technical difficulties Executive Officer Benoit was no longer on the teleconference.

Commissioners reviewed the draft of the Municipal Service Review (MSR) and Sphere of Influence (SOI) for the Pest Abatement Districts Lookout and Stronghold. They found the documents unclear and hard to follow. The Commissioners would like to propose changes to the documents so it is easier to follow.

Commissioner Nelson made the motion to postpone this item until the June 9, 2020 LAFCo Meeting; seconded by Commissioner Rhoads. In favor were Commissioners Rhoads, Steffek, Nelson, Coe and Chair Read.

Motion passed unanimous

**9. Public Hearing: Policies, Standards, and Procedures Update**

Public Hearing was noted to continue to June 9, 2020 LAFCo Meeting. No action was required.

**10. Executive Officer's Report -None**

**11. Commissioner Reports – None**

There being no further business to come before the Commission. Motion made by Commissioner Coe to adjourn at 4:20 p.m.; seconded by Commissioner Rhoads. In favor were Commissioners Rhoads, Steffek, Nelson, Coe and Chair Read.

Motion passed unanimous