

Modoc Local Agency Formation Commission

REGULAR MEETING AGENDA

Website: www.modoclafco.org

Tuesday April 14, 2015 – 4:00 PM

**City Council Chambers
Alturas City Hall
200 North Street, Alturas, CA 96101**

1. Call to order / Pledge of Allegiance

Commissioners

David Allan, County Member
Jim Irvin, City Member, Vice-Chair
T.J. Jerry Shea, Public Member
John Dederick, City Member, Chair
Kathie Alves, County Member
LAFCO Staff
John Benoit, Executive Officer
Scott Browne, LAFCO Counsel
Kim Hunter, Clerk

Alternate Members

Clinton Davis, Public Member Alt.

Geri Byrne, County Member Alt.
Cheryl Nelson, City Member Alt.

2. Approval of Agenda (Additions and Deletions)

3. Approval of the Minutes: February 10, 2015

4. Correspondence

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

6. Ratify Claims for February 2015 and Authorize Payment of Claims for March 2015

- a. *Approve payment of expenses for February 2015 and March 2015.*

PUBLIC HEARINGS

7. LAFCo File 2014-0001 Alturas Millsite and Wastewater Treatment Plant Sphere of Influence Amendment and Reorganization Thereby amending the City's Sphere of Influence to include 22 additional acres and removing 285 acres from the Alturas Rural Fire Protection District Sphere of Influence and Annexing 285 acres to the City of Alturas, Removing 285 acres from the Alturas Rural Fire District.

- a. *Receive Executive Officer's Report and Conduct Public Hearing*
- b. *Consider Resolution 2015-0001 approving a Sphere of Influence amendment thereby adding 22 acres more or less to the City of Alturas's Sphere of Influence and removing 22 acres more or less from the Alturas Rural Fire Protection District's Sphere of Influence.*
- c. *Consider Resolution 2015-0002 approving an annexation of 285 acres to the City of Alturas and detaching 285 acres from the Alturas Rural Fire Protection District.*

8. Proposed LAFCo FY 2015-2016 Budget

- a. *Review and Discuss proposed 2015-2016 LAFCo Budget*
- b. *Consider Resolution 2015-0003 adopting a proposed Modoc LAFCo Budget for FY 2015-2016.*

9. Executive Officer's Monthly Report

*Southern Cascades CSD – Status
Big Valley Water Users
Mayers Healthcare District Annexation
New Website www.modoclafco.org
Tule Lake ID MSR and SOI – June 9, 2015*

10. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

11. Adjourn to next regular meeting: June 9, 2015

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda area available for review for public inspection in the Modoc County Planning Department office located at on 203 W. 4th Street, Alturas CA. [such documents are also available on the Modoc LAFCO website (www.modoc.lafco.ca.gov) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Modoc LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding. Contact LAFCO Staff LAFCO staff may be contacted at (530) 233-9625 or by email at lafco@modoc.lafco.ca.gov Copies of reports to the extent feasible are located on the LAFCO webpage at: www.modoclafco.org

**Local Agency Formation Commission
Of Modoc County
Regular Meeting**

Minutes of February 10, 2015

1. Call to Order:

Chair Dederick called the meeting to order at 4:05 p.m., in the City Council Chambers, Alturas City Hall. Commissioners Allan, Alves, Dederick and Shea were present. Commissioner Alternate Davis was also present. Commissioner Irvin was absent.

Staff Present: John Benoit, Executive Officer and Kim Hunter, Clerk.

Pledge of Allegiance

2. Approval of Agenda

Commissioner Alves made the motion to approve the agenda as submitted; seconded by Commissioner Allen. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

3. Approval of Minutes

Commissioner Shea made the motion to approve the minutes for the meetings of August 12, 2014; October 7, 2014 and December 9, 2014 as presented; seconded by Commissioner Alves. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

4. Correspondence

There was no correspondence to report.

5. Public Comment: None.

6. Ratify Claims for December 2014 and Authorize Payment of Claims for January 2015.

a. Approve payment of expenses for December 2014 and January 2015.

Commissioner Shea made the motion to approve payment of expenses for December 2014 and January 2015; seconded by Commissioner Alves. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

7. Workshop: Tulelake Irrigation District MSR and SOI.

a. Receive Executive Officer's Report and Conduct Workshop
b. Schedule Public Hearing for April 14, 2015.

Chair Dederick opened the workshop at 4:08 p.m.

Executive Officer Benoit gave an overview of the draft service review and sphere of influence document for the Tulelake Irrigation District. The District had offered an ample opportunity to review the draft document and comment. Financially the District appears to be in good shape. There was a mapping issue that had to be resolved which involved the verification of the District boundaries. Based on old maps a new GIS map was created. Now with the corrected maps the MSR and SOI are ready to be reviewed for adoption at a public hearing to be held on April 14, 2015. Commissioner Shea asked if there were any problems obtaining the information of the District boundaries. Executive Officer Benoit that most of the mapping information was actually provided by Siskiyou County. Further discussion then occurred on the annual budget of the District. Chair Dederick as if this was the last MSR and SOI to complete for the irrigation districts within the jurisdiction of the Modoc LAFCo? Executive Officer Benoit confirmed that it was the last MSR and SOI to be updated for irrigation districts.

Chair Irving closed the public hearing at 4:23 p.m.

Commissioner Shea made the motion to set the public hearing for the review of the Tulelake Irrigation District MSR and SOI on April 14, 2015; seconded by Commissioner Allen. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

8. Approve Regular Meeting Schedule for 2015.

a. Review and Discuss and approve regular meeting schedule.

Commissioner Allen made the motion to approve the 2015 regular meeting schedule; seconded by Commissioner Alves. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

9. Authorize staff to attend the Calafco Staff Workshop: April 15-17 in Grass Valley.

a. Authorize Staff to attend the Calafco Staff Workshop

Commissioner Alves made the motion to authorize Executive Officer Benoit to attend the Calafco staff workshop on April 15-17 in Grass Valley; seconded by Commissioner Allen. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

10. Executive Officer's Monthly Report

700 Forms Due April 1, 2015

Policy Update

City of Alturas Annexation Request – Status

Southern Cascades CSD – Status

Big Valley Water Users

Mayers Healthcare District Annexation

New Website www.modoclafco.org

RCD Consolidation Complete

700 Forms: Executive Officer Benoit noted that the annual 700 Forms were due on April 1st to the County Clerk. *Policy Updates:* Although there is nothing specific to report regarding policy updates, it has been observed that there have been many legislative changes and new ways of thinking with state LAFCo policies in the last few years. Executive Officer Benoit will be

working on updating the application forms in the coming months. *City of Alturas Annexation Request:* Both the Board of Supervisors and City Council have reviewed the tax exchange agreement. The City Council will consider approval of this agreement on February 17th. *Southern Cascade Community Service District (CSD) formation:* The new Lassen County Counsel advised that the new Board for the CSD be elected rather than appointed. Alternate Commissioner Davis reported that five candidates are running which represent each of the five areas of the proposed CSD. The election for the approval of the CSD and the new board members is set for May 5, 2015. Since the formation of the CSD involves a special tax, special care has been taken to ensure that everything has been done correctly. *Big Valley Water Users:* The Big Valley Water Users group has shown interest in creating a type of water district in Big Valley that includes areas of both Lassen and Modoc Counties. Executive Officer Benoit has suggested to that group consider pursuing special legislation through State Assembly member Brian Dahle. Also in Big Valley, the State has identified a groundwater basin located within that area as a “Medium Priority Groundwater Basin” which must be managed. Management of groundwater basin includes management objectives (i.e. Groundwater Management Plan) and monitoring wells pursuant to recent groundwater legislation. *Mayers Memorial Healthcare District Annexation:* The Shasta LAFCo previously adopted a SOI which increased the area of the Mayers Memorial Healthcare District. Subsequently, that District is now proposing annexations which include portions of Lassen and Modoc Counties. As part of the District annexation process, an application will need to be filed with the Shasta LAFCo (the primary LAFCo) which will require review by the Modoc and Lassen LAFCOs. *New Website:* The new website is up and running at: www.modoclafco.org which has more updated information than the previous website. *RCD Consolidation:* The paperwork to consolidate the former Central Modoc and Surprise Valley Resource Conservation Districts into the Modoc Resource Conservation District was filed with the Modoc County Clerk on February 10, 2015.

11. Commissioner Reports – Discussion

Chair Dederick reported that the California Energy Commission had granted 3.1 million dollars to a joint application from the City of Alturas, Modoc County and the Modoc County Joint Unified School District. These funds will be used to test and permit an existing geothermal well not being used. Currently, the Modoc High School is heated by another well and this second well would be used as the reinjection well that will allow geothermal heating system can be expanded to heat the middle school and elementary school in Alturas.

12. Adjourn to next regular meeting: April 14, 2015

There being no further business to come before this Commission; Commissioner Allen made the motion to adjourn the meeting; seconded by Commissioner Alves. In favor: Allan, Alves, Dederick and Shea. Absent: Irvin.

With no further business the meeting adjourned at 4:39 p.m.

Modoc Local Agency Formation Commission

DATE: April 14, 2015

TO: Local Agency Formation Commission

FROM: John Benoit, Executive Officer

RE: Proposed Budget for FY 2015-2016

Attachment: A. MSR and SOI Status Spreadsheet
B. Proposed Budget Resolution #2015-0003 and Detail

Activities

LAFCO's detailed proposed activity report is described below. While LAFCO is mindful of the budget constraints of the City, and the County the following proposed activity report suggests maintaining the budget at the Previous Year's amount for FY 2015-2016 in all budget categories. Funding for the MSR's and SOI's will continue be through LAFCO's prior year's carryover. The apportionment to the City and the County is proposed to remain approximately the same as this year. The contribution amount has generally been reduced in the past 5 years with incremental reductions.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance for the 21st Century, LAFCO has had to complete many of the activities, such as the mandated Revised Policies and Bylaws, establishment of a Website, Municipal Service Reviews and Sphere of Influence updates.

A level of service has been established for ongoing LAFCO activities through the budget, LAFCO has a unique role as a neutral agency among all agencies countywide. Funds for the provision of training for Commissioners on the requirements of AB-2838 and subsequent legislation is highly recommended.

Direct Projects – Projected

1. Small and medium reorganizations - For the 2015-2016 fiscal year, based on recent inquiries, LAFCO does not anticipate a small or medium reorganizations at present with the exception of a possible Watermaster district in Big Valley or a Water District to manage groundwater in the Tule Lake and Big Valley areas. As growth occurs in Modoc County the number of projects will increase from years past.

Cost include legal counsel, staff time, public inquiries, public hearing requirements including noticing (300 ft from site –voters and landowners), preparation of notices, staff reports and resolutions, LAFCO protest requirements (public noticing), incidental travel, office supplies (copying), webpage posting, seeking comment from county and city departments (assessor, clerk and auditor) and independent special districts, and general accounting.

2. District Consolidations – Staff has not heard of any district consolidations. This year there was a consolidation of two RCD's. The Commission may see activity in this category as we progress through the Municipal Service Reviews and Sphere of Influence Updates.
3. Collaborate with the City of Alturas and the County of Modoc on development reviews- ongoing

LAFCO is charged with reviewing environmental documents and preparing responses to both the City and the County who act as a lead agency for land use matters.

This activity includes providing comments. Meeting with the county, city, districts, and developers. Being involved in the development of the work including assisting the EIR preparer with technical data related to LAFCO's requirements, legal costs related to LAFCO's role in CEQA and assuring LAFCO's issues are addressed in the document. Commission review will be needed. If the Commission's issues are not fully addressed, the Commission will need to require a supplemental document.

Environmental Reviews: CEQA is required for most LAFCO discretionary projects. Applicants pay direct project costs, Spheres of Influence are LAFCO's responsibility. LAFCO is also required and should want to comment on Environmental Reviews from various agencies. These activities include legal, communication, advertising, staff time. This item is necessary to promote better customer service and comply with the CEQA law and CKH act with regard to the role of a responsible agency. Development requiring reorganization will take much longer if LAFCO is not involved in this process as well as cost project applicants significantly more amounts of money.

Ongoing administrative activities include:

Budget Development and Control

Budget development and control is currently handled by County Staff and the Executive Officer. During the year, day-to-day administrative tasks (e.g., invoicing, and bill paying) are provided. Coordination with City, District and County offices may be required with respect to these issues. As of July 1, 2011, the City of Alturas commenced banking functions for LAFCo.

Activities include preparation of the budget and budget justification documents and resolutions are included in these activities. Legal advice when needed is required regarding expenditure requests. The preparation of claim forms for both the Commission and the County Auditor's (City Treasurer's) office is included to ensure proper control. Public inquires regarding expenditures and expenditure priorities are handled by the Executive Officer. Incidental office supplies and communication resources are needed to perform this function.

Special administrative projects include responding to Commission directives or minute orders.

Communication: LAFCO needs to communicate with the Special Districts, City Council and Board of Supervisors. LAFCO should be involved in Special District, City and County activities when asked or as it relates to the MSR and SOI process.

Conduct project-oriented workshops, as appropriate. This activity may occur this year for various Communities within Modoc County where projects will be occurring. Other workshops regarding the role of LAFCO may be required.

Work with potential applicants seeking reorganization. This activity requires research and meeting with project proponents to determine approaches to solving service issues. This activity is time consuming. These costs include legal, staff time, incidental travel, office supplies and communication resources.

Responding to public inquires. Public inquires regarding service issues are common involving a member of the public who is in need of a service or has a question about a service. This activity includes legal, staff time and communication resources. The LAFCO webpage provides an outlet for LAFCO information. Responding to the public is necessary for informing individuals of LAFCO requirements to facilitate the process. There is no one else who will provide the public with correct information about LAFCO. This may cause substantial cost savings for the public by having correct information to make business decisions.

Brown Act, Public Records Act and Political Reform Act compliance. Staff and legal time is required to comply with these laws. Including noticing, Form 700's, public records disclosure, citizen's inquires, general compliance and written responses to records request. These are state laws and must be followed.

Clerk and Recorder fees. Since it costs money to record documents and file notices of determination. The budget includes these activities. These are required filings. Project applicants will pay these fees. However, for Sphere of Influence updates, LAFCO may be required to file.

Public Education Utilize media and speaking opportunities and submit articles about LAFCO to journals and newspapers this activity is fairly minimal. However, there is a cost of staff time and office supplies to perform this function.

Submit press releases on substantive actions, encourage agencies to request regular LAFCO meeting agendas and update agencies on LAFCO Commission membership.

These activities are important to inform the public and agencies about LAFCO. Numerous inquires come from citizens needing one service or another. These activities promote better customer service for all agencies by informing the public about what is going on with regards to LAFCO.

Resource Development Monitor new and proposed relevant legislation. Although LAFCO relies on CALAFCO for this activity, it is important that new legislation reflects the needs of Modoc LAFCO including the Districts, County and City. This activity involves communication, staff time, and legal time. Legislation of importance to Modoc LAFCO impacts budget process and permit processes.

Special Reports and Projects for the Commission The CKH act allows the Commission to undertake special projects. Special projects may include being involved in a General Plan update, assisting in the development agriculture conservation policies, being involved in water planning throughout the County, serving as a neutral party with regards to service issues, assisting the public and agencies with LAFCO applications and processes, developing annexation strategies for the City or districts and (or) any other proactive activity of benefit to the citizens and agencies as deemed necessary by the Commission.

Commissioner Development – CALAFCO Conference The Commission’s budget includes funding for representatives from Modoc LAFCO to attend the Annual CALAFCO Conference. Education afforded by the Conference is necessary to assure Commissioners have the tools needed to carry out their responsibilities.

Municipal Service Reviews and Sphere of Influence Updates Cortese-Knox-Hertzberg (§ 56430) LAFCO must update all spheres of influence every 5 years, as necessary and must prepare a review of each municipal service before or in conjunction with sphere of influence updates.

The purpose of a MSR is to support preparation and update of Spheres of Influence, in accordance with the provisions of the Cortese-Knox-Hertzberg Act. The objective of a Municipal Service Review (MSR) is to develop recommendations that will promote more efficient and higher quality service patterns; identify areas for service improvement; and assess the adequacy of service provision as it relates to determination of appropriate sphere boundaries based on a specific growth period and a realistic growth rate adopted for that period.

For a MSR to be of value, the Commission needs to review services comprehensively, on a service-by-service basis within logical sub-regions, given consistent and specific target growth periods and a realistic estimate of growth adopted for that period. Some studies will review multiple services, if the Commission deems such grouping appropriate (For example, the wastewater MSR). When appropriate, the Commission will follow the methodology developed by the Governor’s Office of Planning and Research as provided in the State’s Service Review Guidelines.

Please see Attachment A. MSR and SOI status as if April 2015.

Priorities for this fiscal year (MSR and SOI completion), which have been completed as follows:

1. Resource Conservation Districts SOI and MSR
2. South Fork Irrigation District

Priorities for the 2015-2016 Fiscal Year initiation are as follows:

1. Lighting Districts

2. Pest Abatement Districts
3. County Service Areas
4. Newell and Likely Water Districts
5. Flood Control Districts

A service review is required prior to preparing a Sphere of Influence Update. The Sphere of Influence is LAFCO's planning document for the ultimate service boundary for a service provider. Prior to adopting a Sphere of Influence Map and Sphere Policies, the Commission must make determinations based on supporting evidence with regard to the following:

- "The present and planned land uses in the area.
- Disadvantaged Unincorporated Communities
- The present and probable need for public facilities and services in the area.
- The present capacity of public facilities and adequacy of public services, which the agency provides or is, authorized to provide.
- The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency."

Budget Justification

Since the passage of AB-2838 in 2000, LAFCO has been subject to many new requirements. Costs for the operation of LAFCO were entirely paid by the County including costs for staff time, legal services, miscellaneous office expenses, and insurance. Now the City and the County pay LAFCO costs. In the future, the legislature may require special districts to pay and participate.

In the attached budget worksheet, I have provided a "Proposed" budget based on the costs to provide LAFCO, expenses to date and anticipated expenses and carryover.

The overall goal of this budget is to conduct LAFCO business in a proactive manner involving the Community and to meet the overall requirements of the Cortese-Knox-Hertzberg Act at a reasonable cost.

The deadline for completion of Sphere of Influence Updates set fourth in the law was January 1, 2008. Modoc LAFCo has not completed MSR's on time for many reasons. LAFCO is using its carryover funds to pay for these activities without substantially increasing the costs of LAFCO to the City and the County.

Summary of the Proposed Budget:

Commissioner Stipends LAFCO Commissioners receive \$100.00 per meeting. A budget of \$4,800.00 assumes all commissioners will attend the 6 meetings per year.

Liability Insurance Since the County is covering LAFCO, the amount to be budgeted is \$1,000.00.

Memberships Dues for Calafco for rural LAFCO's will be increased 2% from \$769 to \$785 this year. It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern for the benefit of Modoc LAFCO and its agencies.

Office Expense This covers copy costs, postage, communication and publications. This item is broken into 4 categories for accounting purposes. Printing at \$1,000.00 Postage at \$500.00, Communications at \$1,000.00 and General Office Expenses at \$400.00. These costs reflect the need for daily operations and copying and mailing MSR's and SOI's during next fiscal year.

Executive Officer/Staff Services This item includes professional services to perform various LAFCO duties, process applications, oversee the MSR and SOI update process, establish a LAFCO presence in Modoc County and perform duties in the scope of work for the Executive Officer and the CKH Act.

Clerk Services has been budgeted at \$900.00 for taking minutes at meetings. This budget was formerly the "Special Studies" Budget, which is no longer being used.

Legal Services I am proposing a budget of \$3,200.00, which will provide incidental legal services. In the event of anticipated litigation, this amount will have to be significantly increased. It is important LAFCo Counsel attend at least one meeting per year to advise the Commission on matters of concern.

Legal Notices/Publications Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the Commission and protest hearings. Public hearing notices are required for most LAFCO actions. \$600 is budgeted for this amount since MSR's and SOI's require public notices.

Special Department Expense Staff no longer uses this line item

Training/Mileage and Travel

Estimated costs for a Commissioner to attend the Calafco Annual Conference October 2nd-4th in Sacramento is approximately \$1,100.00 per person including transportation, meals and lodging, and conference registration. This item also includes funding for

LAFCO-related miscellaneous training and mileage reimbursements. This budget includes enough to send one Commissioner to the Conference and to pay for a portion of Staff's expenses. A further budget increase will be needed to send additional Commissioners.

Sphere of Influence Updates and Municipal Service Reviews: This budget includes funding for all contracted services for SOI's and MSR's and related copying and office expenses. These costs are to be paid from the General Reserve. It is anticipated Executive Officer's services may be used for this purpose also.

Rollover, Contingency, and Reserve Funds:

This year LAFCO will not expend its entire budget. A rollover of approximately \$35,000 is anticipated at this time. A portion of these funds need to be used to pay for the MSR's and SOI's currently contracted and to fund a contingency budget for LAFCO (approximately 10%) of the General Fund Budget. A final figure regarding the reserve amount will not be available until after the conclusion of this fiscal year. I highly recommend any excess funds be placed into a general reserve.

CITY/COUNTY SHARE Last year the City/County share was lowered. The amount to be apportioned is recommended to remain slightly less this upcoming year.

Action Required

- a. *Review and consider adoption of the proposed 2015-2016 LAFCO budget approving LAFCO Resolution # 2015-0003 shown as Attachment #B*

Attachment A

MSR and SOI Status as of April 2015

Agency Name	Date MSR Adopted	Date Sphere of Influence Adopted
Agencies that provide Water and Sewer		
Cedarville County Water District	11-Dec-07	11-Dec-07
Canby CSD	22-Oct-13	22-Oct-13
California Pines CSD	9-Feb-10	9-Feb-10
Daphnedale CSD	12-Apr-11	10-Apr-12
Newell County Water District		
Likely County Water District		
Adin CSD	10-Apr-12	10-Apr-12
City of Alturas	14-Dec-10	14-Dec-10
Fire and Emergency Medical Services		
Adin FPD	13-Apr-10	11-Oct-11
Alturas Rural Fire	13-Apr-10	11-Oct-11
California Pines CSD fire	13-Apr-10	11-Oct-11
Canby FPD	13-Apr-10	11-Oct-11
Cedarville FPD	13-Apr-10	11-Oct-11
Davis Creek FPD	13-Apr-10	11-Oct-11
Eagleville FPD	13-Apr-10	11-Oct-11
Fort Bidwell FPD	13-Apr-10	11-Oct-11
Lake City FPD	13-Apr-10	11-Oct-11
Likely FPD	13-Apr-10	11-Oct-11
Lookout FPD	13-Apr-10	11-Oct-11
Tule Lake Multi County FPD	13-Apr-10	11-Oct-11
Willow Ranch FPD	13-Apr-10	11-Oct-11
Alturas City Fire	13-Apr-10	11-Oct-11
Cemetery Districts		
Adin Cemetery	10-Aug-10	10-Aug-10
Alturas Cemetery	10-Aug-10	10-Aug-10
Bidwell Cemetery	10-Aug-10	10-Aug-10
Davis Creek Cemetery	10-Aug-10	10-Aug-10
Cedarville Cemetery	10-Aug-10	10-Aug-10
Eagleville Cemetery	10-Aug-10	10-Aug-10
Lake City Cemetery	10-Aug-10	10-Aug-10
Likely Cemetery	10-Aug-10	10-Aug-10
Lookout Cemetery	10-Aug-10	10-Aug-10
Willow Ranch Cemetery	10-Aug-10	10-Aug-10
Healthcare Districts		
Last Frontier Healthcare Dist	10-Apr-12	10-Apr-12
Surprise Valley Healthcare District	10-Apr-12	10-Apr-12
Meiers Healthcare District	Responsibility of Shasta LAFCo	Responsibility of Shasta LAFCo
Agricultural Water and Irrigation Districts		
South Fork ID	15-Apr-14	15-Apr-14
Hot Springs Valley Water Dist	21-Aug-12	12-Feb-13
Tule Lake Irrigation District	Pending	Pending
Resource Conservation Districts		
Goose Lake RCD	12-Aug-14	12-Aug-14
Surprise Valley RCD	12-Aug-14	12-Aug-14
Lava Beds RCD	12-Aug-14	12-Aug-14
Central Modoc RCD	12-Aug-14	12-Aug-14
Pit River RCD	12-Aug-14	12-Aug-14
Fall River RCD	Responsibility of Shasta LAFCo	Responsibility of Shasta LAFCo
Flood Control and Water Conservation		
Davis Creek Water Conservation Dist		
Lassen-Modoc Flood Control	n/a	n/a
Owl Creek Flood Control		
Street Lighting Districts		
Canby Highway Lighting District		
Cedarville Highway Lighting District		
Eagleville Highway Lighting District		
Fort Bidwell Highway Lighting District		
County Service Areas		
Hafer Hills (Road Maintenance) CSA		
Park and Recreation Districts		
Modoc Park and Recreation District	11-Dec-12	11-Dec-12
Pest Abatement Districts		
Lookout Pest Abatement District		
Stonghold-Newell Pest Abatement Dist.		

of the

Modoc Local Agency Formation Commission

*Resolution of Modoc Local Agency Formation Commission Adopting a
Proposed Budget for 2015-2016*

WHEREAS, Modoc LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Commission has considered a work program for Fiscal Year 2015-2016 at its April 9, 2013 regular meeting along with the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2015-2016 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, the Modoc Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Modoc LAFCO hereby adopts the attached proposed 2015-2016 proposed budget shown in Exhibit A.
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by the Modoc Local Agency Formation Commission at a regular meeting of said Commission held on the 14th day of April 2015 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 14th day of April, 2015.

John Dederick, Chair, Modoc LAFCO

Attest:

John Benoit, Executive Officer
Modoc LAFCO

Modoc Local Agency Formation Commission

CLAIMS

for

February 2015 and March 2015

Authorize the following claims for FY 2014-3015

Feb 1, 2015	Staff Services Feb 2015	\$ 3,546.85
Feb 10, 2015	Commissioner Stipends 2.10.15	\$ 500.00

TOTAL: \$ 4,046.85

March 19, 2015	Facility Use – City Council Chambers 14-15	\$ 150.00
April 1, 2015	Staff Services Mar 2015	\$ 2,416.46
Mar 19, 2015	Modoc Record #45030 15-16 Prop Bud & Millsite Reorganization & Sphere Amendment	\$ 72.00

TOTAL: \$ 2,638.46

DATED: April 14, 2015

APPROVED: April 14, 2015

**John Dederick or Jim Irvin, Vice-Chair Modoc
Local Agency Formation Commission**

Attest:

**John Benoit
Executive Officer**

INVOICE Modoc LAFCO March 2015

John Benoit

Invoice number: 2015-0034

Invoice date: 1-Apr-15

P.O. Box 2694
 Granite Bay, CA 95746
 Tel: (530) 257-0720
 Fax (530) 797-7631

Vender ID #

Client name: Modoc LAFCO c/o City of Alturas
 Address: 200 W. North Street
 City, state, postal code: Alturas, CA 96101

Telephone: 530-233-6024
 Fax:
 PO number:

Lafco Staff	Hours	Start / End Date	Amount
John Benoit	27.50	March 1-31, 2015	\$2,337.50

Total activity cost: \$2,337.50

Materials / Other Expenses	Reason / Vendor	Amount
Reproduction Costs		
Postage		
Phone & Communications	General Comm per contract	\$ 78.96
Office Supplies		
Mileage within County		-
Transportation and Travel		

Total materials cost: \$78.96

Total billing: \$ 2,416.46

TIMESHEET
for John Benoit

MODOC LAFCO

March 2015

Legend: Direct Expense, Cos, Misc, Comm, Other

Date	Description	Category	Rate	Hours	Amount
1-Mar-15					\$ -
2-Mar-15	General Admin			1	\$ 85.00
3-Mar-15					\$ -
4-Mar-15					\$ -
5-Mar-15					\$ -
6-Mar-15					\$ -
7-Mar-15					\$ -
8-Mar-15					\$ -
9-Mar-15					\$ -
10-Mar-15					\$ -
11-Mar-15					\$ -
12-Mar-15	Legal notice for Alturas Reorganization and Proposed 2015-2016 budget	Comm	\$ 21.81	1.5	\$ 127.50
13-Mar-15					\$ -
14-Mar-15					\$ -
15-Mar-15	Comm Nancy Monchamp - Brian Dahle re: Big Valley Watermaster district			2	\$ 170.00
16-Mar-15	Comm Christine Gibson and lafco app for BVWD			1	\$ 85.00
17-Mar-15					\$ -
18-Mar-15					\$ -
19-Mar-15					\$ -
20-Mar-15					\$ -
21-Mar-15	Staff Report for Mill Site Annex			4.5	\$ 382.50
22-Mar-15	Staff Report for Mill Site Annex			4.5	\$ 382.50
23-Mar-15	Resolutions for Mill site Annex			4.5	\$ 382.50
24-Mar-15					\$ -
25-Mar-15	Misc Comm re: watermaster districts			1	\$ 85.00
26-Mar-15					\$ -
27-Mar-15	Annex to Meyers misc comm	Front Ph	\$ 24.10	0.5	\$ 42.50
28-Mar-15					\$ -
29-Mar-15	Proposed FY 2015-2016 Budget report	Comm	\$ 33.05	4.5	\$ 382.50
30-Mar-15	Gen admin calafco			1	\$ 85.00
31-Mar-15	Prepare agenda for April 14, 2015			1.5	\$ 127.50

Subtotal: 76.95 2015 32416.75

THE MODOC COUNTY

RECORD

ESTABLISHED IN 1892

PO Box 531 - 201 W. Carlos St. - Alturas, CA 96101- (530) 233-2632

Bill To

Local Agency Formation Commission
Modoc LAFCo Attn: John Benoit
P.O. Box 2694
Granite Bay, CA 95746

Invoice

Date	Invoice #
3/19/2015	45030

P.O. Number

Item Code	Quantity	Description	Price Each	Amount
Legal Notice	12	Legal Notice -Notice of Public Hearing April 14, 2015 at 4:00 p.m. Published on March 19, 2015	6.00	72.00

Total

\$72.00

THE MODOC COUNTY

RECORD

ESTABLISHED IN 1892

PO Box 531 - 201 W. Carlos St. - Alturas, CA 96101 - (530) 233-2632

To:

Local Agency Formation Commission
Modoc LAFCo Attn: John Benoit
P.O. Box 2694
Granite Bay, CA 95746

Statement

Date

3/27/2015

Amount Due

\$72.00

Date	Transaction	Amount	Balance
02/27/2015	Balance forward		0.00
03/19/2015	INV #45030. Legal Notice -Notice of Public Hearing April 14, 2015 at 4:00 p.m. --- Legal Notice, 12 @ \$6.00 = 72.00 --- Published on March 19, 2015	72.00	72.00
03/27/2015	Amount Due		72.00

We appreciate your business!

CITY OF ALTURAS



City Hall
200 W. North Street
Alturas, CA 96101
Phone: (530) 233-2512 Fax: (530) 233-3559

DATE: 3/19/15
INVOICE #
FOR: *FACILITY USE
FY 2014/15*

Bill To: **John Benoit, Executive Officer**
Local Agency Formation Commission
P.O. Box 2694
Granite Bay, CA 95746

DESCRIPTION	AMOUNT
FACILITY USAGE - CITY COUNCIL CHAMBERS: 6 Meetings @ \$25.00 per Meeting for Fiscal Year 2014/2015	150.00
TOTAL	\$ 150.00

Modoc Local Agency Formation Commission

February 26, 2015

VIA EMAIL ONLY

Jan Lopez, Executive Officer
Shasta Local Agency Formation Commission
2516 Goodwater Avenue, Suite A
Redding, CA 96002-1559

RE: Request for Review for the Mayers Healthcare District Annex (File #2012-02)

Dear Jan:

Attached are comments on behalf of Modoc LAFCo regarding the proposed annexation of territory within the boundaries of Modoc County.

Please forward to Modoc LAFCo the hearing notices, agendas and your Executive Officer's report regarding this annexation.

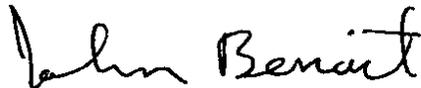
Concerns have been voiced by LAFCo Commissioners and landowners that the bond assessment currently being paid by landowners within the Healthcare District should not be extended or applied to or within the proposed annexation territory without the landowners and (or) registered voters being afforded the opportunity to vote.

Landowners and voters within the proposed annexation territory should have the opportunity to vote on any special assessments and (or) taxes within the proposed annexation territory.

This annexation does not appear to conflict with any similar service provider within Modoc County.

Be aware, prior to the issuance of a certificate of filing for annexation of territory within Modoc County, a property tax sharing agreement must be approved by the Modoc County Board of Supervisors to comply with the LAFCo Act and Revenue and Taxation Code 99(b).

Very truly yours,



John Benoit
Executive Officer

cc: Geri Byrne
Chester Robertson