

Modoc Local Agency Formation Commission

REGULAR MEETING AGENDA

Website: www.modoclafco.org

Tuesday August 8, 2017 – 4:00 PM

**City Council Chambers
Alturas City Hall
200 North Street, Alturas, CA 96101**

1. Call to order / Pledge of Allegiance

Commissioners

Alternate Members

David Allan, County Member
Jim Irvin, City Member,
T.J. Jerry Shea, Public Member
John Dederick, City Member, Vice Chair
Kathie Rhoads, County Member, Chair

Richard Read, Public Member Alt.

Geri Byrne, County Member Alt.
Cheryl Nelson, City Member Alt.

LAFCO Staff

John Benoit, Executive Officer
Scott Browne, LAFCO Counsel
Jackie Froeming, Clerk

2. Election of Chair and Vice-Chair for FY 2017-2018.

- a. *Election of the LAFCo Chair for FY 2017-2018*
- b. *Electon of the LAFCo Vice-Chair for FY 2017-2018*

3. Approval of the Agenda (Additions and Deletions)

4. Correspondance

5. Consider Minutes for June 13th, 2017

- a. *Approve minutes from the June 13th, 2017 LAFCo Meeting*

6. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to

three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

7. Ratify Claims for June 2017 and Authorize Payment of Claims for July 2017

- a. *Approve payment of expenses for June 2017 and July 2017.*

Workshop

8. Fire Service Reviews and Sphere of Influence Update

- a. *Review, Discuss and Conduct Workshop regarding Fire Service Reviews and Sphere of Influence update.*

Other Business:

9. Authorize Commissioners and Staff to attend the Calafco Annual Conference in San Diego October 24-27, 2017.

- a. *Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*

10. Calafco Achievement Award Nominations.

- a. *Review Calafco Materials and consider nominations for a Calafco Achievement Award and propose a nomination if desired.*

11. Calafco 2017-2018 Nominations for the Calafco Board of Directors.

- a. *Review Calafco memorandum and nominate a County member or a Special District member to the Calafco Board of Directors.*

12. Designate voting member and alternate voting member to vote on behalf of Modoc LAFCO at the Annual Calafco Conference in San Diego.

- a. *Designate voting member and alternate voting member*

13. Executive Officer's Report:

- a. *Lassen Modoc Flood Control and Water Conservation District – Service Review and Sphere of Influence*
b. *Surprise Valley Healthcare District*
c. *Legislation of significance and Little Hoover Commission*

14. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

15. Adjourn to the next regular meeting on October 10, 2017

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Modoc County Planning Department office located at 203 W. 4th Street, Alturas CA. [such documents are also available on the Modoc LAFCO website (www.modoc.lafco.ca.gov) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Modoc LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding. Contact LAFCO Staff LAFCO staff may be contacted at (530) 233-9625 or by email at lafco@modoc.lafco.ca.gov Copies of reports to the extent feasible are located on the LAFCO webpage at: www.modoclafco.org

CERTIFICATE NO.

ISSUE DATE (MM/DD/YYYY)

4

GL1-2900	CO	CERTIFICATE OF COVERAGE	06/22/2017
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CSAC Excess Insurance Authority
C/O ALLIANT INSURANCE SERVICES, INC.
PO BOX 6450
NEWPORT BEACH, CA 92658-6450
 PHONE (949) 756-0271 / FAX (619) 699-0901
 LICENSE #0C36861

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

COVERAGE AFFORDED **A - CSAC Excess Insurance Authority**

Member:
 MODOC COUNTY
 ATTN: PAM RANDALL
 204 SOUTH COURT ST. ROOM 100
 ALTURAS, CA 96101

COVERAGE AFFORDED **B**

COVERAGE AFFORDED **C**

COVERAGE AFFORDED **D**

Coverages
 THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YYYY)	COVERAGE EXPIRATION DATE (MM/DD/YYYY)	LIABILITY LIMITS
A	<input checked="" type="checkbox"/> General Liability	EIA 17 EL-43	07/01/2017	07/01/2018	\$1,000,000 Limits inclusive of the Member's Self-Insured Retention of \$100,000

Description of Operations/Locations/Vehicles/Special Items:
 AS RESPECTS EVIDENCE OF COVERAGE ONLY.

Certificate Holder
 JOHN BENOIT
 EXECUTIVE OFFICER
 LOCAL AGENCY FORMATION COMMISSION (LAFCO)
 P.O. BOX 2694
 GRANITE BAY, CA 95746

Cancellation
 SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.

AUTHORIZED REPRESENTATIVE


Local Agency Formation Commission of Modoc County

Meeting Minutes of June 13, 2017

1. Call to Order/Pledge of Allegiance

Chair Rhoads called the meeting to order at 4:00 p.m., in the City Council Chambers, Alturas City Hall. Commissioner Rhoads, Commissioner Alternate Byrnes, and Commissioner Alternate Nelson were present. Public Member Alternate Richard Read was also present. Commissioner Dederick was absent.

Staff Present: John Benoit, Executive Officer and Jackie Froeming, Clerk

Pledge of Allegiance

2. Approval of Agenda (Additions and Deletions)

Commissioner Rhoads had a deletion on the agenda which is item # 9 it is a duplicate of item #3.

Commissioner Alternate Byrne made the motion to approve the agenda; seconded by Commissioner Alternate Nelson. In favor Rhoads, Byrne, Nelson, and Read. Motion passed.

3. Correspondence

None Reported. Executive Officer Benoit introduced Jennifer Stephenson who works with him and will fill in for him occasionally at meetings. He provided some background information on Ms. Stephenson such as her education, experience, and understanding of rural and urban areas.

4. Consider Minutes for April 11, 2017

Commissioner Alternate Nelson made the motion to approve the minutes; seconded by Commissioner Alternate Byrne. In favor Rhoads, Byrne, Nelson, and Read. Motion passed.

5. Public Comment

No public comment.

6. Ratify Claims for April 2017 and Authorize Payment of Claims for May 2017

Commissioner Alternate Byrne made the motion to approve; seconded by Commissioner Alternate Nelson. In favor, Rhoads, Byrne, Read and Nelson.

Public Hearing:

7. Final LAFCo Budget for fiscal year 2017-2018

- a. *Review, Discuss, and Conduct Public Hearing and Consider LAFCo Resolution 2017-0002 adopting a final budget for FY 2017-2018*

Chair Rhoads opened the Public Hearing at 4:05 PMh

The Public Hearing was closed at 4:06 PM

Commissioner Alternate Nelson motioned to approve Resolution 2017-002 and it was seconded by Commissioner Alternate Byrnes. In favor Rhoads, Byrne, Read, and Nelson.

Motion passed to approve Resolution 2017-002 adopting the final LAFCo budget for fiscal year 2017-2018.

Other Items:

8. Discussion regarding the PRELIMINARY DRAFT Service Review and Sphere of Influence update

- a. *Discussion of findings contained in the Preliminary Draft Service Review and Sphere of Influence Report.*

Executive Officer Benoit reported that there are several community services district and it would be beneficial in the future if some of the CSD's can be consolidated especially the districts with no money such as the Lake City Fire District. Unfortunately, at this time there is a lot of resistance regarding consolidation. In Surprise Valley alone there are four (4) different districts. At this point due to the resistance LAFCo is moving forward with spheres for each district and not pushing consolidations. This will allow the districts to stay the same and avoid battles. He will keep an eye on what happens financially. He is recommending that LAFCo begin planting the idea of consolidating but not much time should be spent on this issue. In his experience the only successful consolidations are the ones where the districts wanted to consolidate. Forcing a consolidation will not work and most happen once a Fire Chief has retired. He wanted to have a conversation on this topic because the Little Hoover Commission is pushing LAFCo to consolidate districts. In this case the community services districts are volunteer driven and are functioning. Non-functioning districts are the ones would need to be eliminated. The legislature will be taking up this issue during the next session. The preliminary sphere determinations were provided to the Commission.

Commissioner Alternative Nelson reported that she had several people ask questions regarding the Cal Pines Equipment. They were asking why the equipment is being used in Canby and not available for use on-site; since Cal Pines tax dollars purchased the equipment. Also, Commissioner Alternative Nelson asked if there was an MOU in writing between the two entities and requested Executive Officer Benoit check into this and report back to the Commission. She strongly feels there needs to be clarification and something in writing due to liability issues.

9. Executive Officer's Report:

- a. *Lassen Modoc Flood Control and Water Conservation District – Service Review and Sphere of Influence.*

Executive Officer Benoit provided an update regarding this district. He reported that he has a meeting with Bob Burns tomorrow (6/14/17) and informed the Commission that he found out 90% of the revenues generated were from Lassen County and wants to look at the numbers. These will be included in the report back to the Commission. The other issue he is looking into is what they are doing that can't be done by someone else. This district was created by special

legislation for the Allan Camp Dam, which was never constructed. Executive Officer Benoit and Mr. Burns are seeking an answer to see if that can change and believes LAFCo's are able to do this on their own without going to the legislature.

Commissioner Byrnes had a question regarding what is going to happen with the money held in the fund balance. Executive Officer Benoit said monies will be dispersed back to the County who will then determine what to do with the funds.

Commissioner Byrnes reported on the fact that the District is still functioning and the Board just approved a two- year (2) contract for water monitoring.

Executive Officer Benoit is wondering if there is a more efficient way of doing this. He did mention if you read the rules and look at what they can do, this is allowed even though it was originally formed for a different reason.

b. Southern Cascades Community Service District – Sphere Update

Executive Officer Benoit reported he met with this district today and is working on a service review. He was very surprised regarding the positive direction they are going. He reported they had some issues with the funding because Lassen County sent bills to the wrong people two times which caused uproar but that has been corrected. There are still some outstanding issues with the election costs and is unsure how that has been resolved. Modoc County was a fraction of the cost of Lassen County.

Executive Officer Benoit reported California is going to be looking at consolidations. The Little Hoover Commission is going after LAFCos and small districts. There is a conference in San Diego and allocated funds in the budget if someone would be interested in attending. Executive Officer Benoit advises having rural LAFCo's represented as much as possible at the conference. In the past it has been a very Urban organization and it would be nice to have more rural locations attend the conference.

c. California Water District – Big Valley Water

Executive Officer Benoit reported there is a decree from 30-50 water users who are interested in forming a water district. Two people contacted Executive Officer Benoit. Rita Cardoza was one and she asked the correct questions. She inquired how the votes were decided and if everyone was in agreement. He was able to answer the questions and ask Ms. Cardoza how they plan to fund the proposed district. Water users would need to come up with some money. In Executive Officer Benoit's experience especially when water is involved upstream and downstream users have different opinions and this can make forming a district very complicated.

If the owners chose to move forward with creating a district they would be required to complete an audit each year and follow the Brown Act. A positive aspect would be everyone would be able to speak in an open forum. Any involved parties would have to meet with the County, it requires a 50% vote for this type of district, and this is something the Board cannot initiate.

Commissioner Byrne reported that the involved parties have met with the County. The County would like them to form a district. Also, the County is progressing with SGMA and forming Groundwater Sustainability Agencies (GSA).

10. Commissioner's Reports – Discussion

None

11. Adjourn to next regular meeting – August 8, 2017

There being no further business to come before this Commission; Commissioner Alternate Byrnes made the motion to adjourn the meeting; seconded by Commissioner Alternate Nelson. All present in favor.

With no further business the meeting adjourned at 4:28 p.m.

Modoc Local Agency Formation Commission

#7

CLAIMS

for

June and July 2017

Ratify the following Claims for FY 2016-2017

July 1, 2017	Staff Services June 2017	\$ 3,025.69
June 13, 2017	Commission Stipend June 13, 2017	\$ 400.00
TOTAL:		\$ 3,425.69

Authorize the following Claims for FY 2017-2018

Aug 1, 2017	Staff Svcs July 2017	\$ 3,013.74
Aug 1, 2017	Calafco Dues 2017-2018	\$ 899.00

TOTAL: \$ 3,912.74

DATED: August 7, 2017

APPROVED: August 7, 2017

**Kathie Rhoads, Chair or John Dederick, Vice-Chair
Modoc Local Agency Formation Commission**

Attest:

**John Benoit
Executive Officer**

Modoc LAFCO
Expenditures and Revenue
FY 2017-2018

Item	Account Number	File Scanning mgmt	Memberships 4420	copies 4210	postage 4211	Communications 4221	Office Exp. 4210	Counsel 4008	staff Svcs 4004	Clerk Costs 4006	Notices and Public 4380
Total Budgeted 2017-2018		\$ 3,000.00	\$ 899.00	\$ 800.00	\$ 300.00	\$ 1,000.00	\$ 400.00	\$ 2,000.00	\$ 36,000.00	\$ 720.00	\$ 600.00
Calafco Dues 2017-2018			(899.00)								
Staff Svcs July 2016				(95.86)		(69.53)	(43.35)		(1,000.00)		

Total Expenditures to date	\$ -	\$ (899.00)	\$ (95.86)	\$ 300.00	\$ (69.53)	\$ (43.35)	\$ 2,000.00	\$ (1,000.00)	\$ 720.00	\$ 600.00
Total Budget Remaining	\$ 3,000.00	\$ -	\$ 704.14	\$ 930.47	\$ 356.65	\$ 2,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00

unaudited	July 1, 2017 City Fund Carryover	\$ 23,512.40
17-18 Actual City/Co. Contributions		
FY 2017-2018 City Anticipated FundsTransf		\$42,670.90
2017-2018 County-City Funds anticipated		
Funds received		
REVENUE FOR PROJECTS		
Interest		
Anticipated Funds received		
Less Expenditures		(3,912.74)
Actual Cash Balance		\$ 19,599.66



Announcing The 2017 CALAFCO Annual Conference



Hosted by CALAFCO

October 25-27, 2017

Bahia Hotel in Mission Bay
San Diego, CA



Value-Added and Diverse General & Breakout Session Topics

- ▲ Branding and marketing your LAFCo - Your LAFCo story - don't let someone else tell it!*
- ▲ Presentation of public statewide LAFCo survey results and what that means for LAFCos - where do we go from here?*
- ▲ Long-term sustainability of local agencies
- ▲ Future funding of LAFCos
- ▲ Dealing with unincorporated islands
- ▲ Healthcare districts and LAFCos
- ▲ Commission decision making - making the tough choices
- ▲ What do Commissioners and Staff really want from each other?
- ▲ Making the right choices ethically*
- ▲ Annual CALAFCO Legislative Update*
- ▲ CALAFCO Annual Business Meeting*

Plus more!

Note: The Program is subject to change.
*Indicates General Session

Special Highlights

Mobile Workshop

We will tour the nation's largest desalination plant in Carlsbad at the San Diego Water Authority's Claude "Bud" Lewis Desalination Plant. This award-winning plant delivers approx. 50 million gallons of water per day to area residents. We are also working on a tour of the adjacent Encina Power Station. A stop for lunch is also planned. Details will be announced shortly - but register now to secure your seat!

**Wednesday from
7:30 a.m. to 12:30 p.m.**
(times approx.)

LAFCo 101

An introduction to LAFCo and LAFCo law for Commissioners, Staff, and anyone interested in learning more about LAFCo.

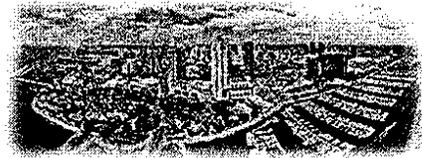
**Wednesday from
10:00 a.m. to Noon**

**Thursday Luncheon
Keynote**

To Be Announced

Invaluable Networking Opportunities

- ▲ Regional Roundtable discussions on current regional LAFCo issues
- ▲ Roundtable discussions for LAFCo legal counsel
- ▲ Pre-dinner Reception with Sponsors Thursday
- ▲ Networking breakfasts and breaks
- ▲ Welcome Reception Wednesday
- ▲ Awards Banquet Thursday



Bahia Hotel Mission Bay



Make your reservations now at the **Bahia Hotel**/Mission Bay at the special CALAFCO rate of \$125. Special rates available 3 days pre and post-conference on availability. Reservation cutoff date is 9/22/17. Reserve your room at <http://bahiahotel.com/groups/CALAFCO/>

Visit www.calafco.org for Conference details or call us at 916-442-6536.

Mark your calendar and plan to attend!



Registration is now open! Visit www.calafco.org

Date: 5 July 2017
To: LAFCo Commissioners and Staff
CALAFCO Members
Other Interested Organizations
From: CALAFCO Achievement Awards Committee
Subject: **2017 CALAFCO Achievement Award Nominations**



Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. ***Please carefully review the nomination instructions.***

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.
3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Please limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request.
5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
6. Nominations and supporting materials **must** be received no later than 5:00 p.m., Thursday, August 31, 2017. Send nominations via e-mail, or U.S. mail to:

Stephen Lucas, CALAFCO Executive Officer
c/o Butte LAFCo
1453 Downer Street, Suite C
Oroville, CA 95965
slucas@calafco.org

Members of the 2017 CALAFCO Board of Directors Awards Committee are:

Ricky Samayoa, Committee Chair (Yuba LAFCo, Northern Region)
Mike Kelley (Imperial LAFCo, Southern Region)
Gerard McCallum (Los Angeles LAFCo, Southern Region)
John Marchand (Alameda LAFCo, Coastal Region)
Anita Paque (Calaveras LAFCo, Central Region)

rsamayoa@calafco.org
mkelley@calafco.org
gmccallum@calafco.org
jmarshand@calafco.org
apaque@calafco.org

Please contact Steve Lucas, CALAFCO Executive Officer, at slucas@calafco.org or (530) 538-7784 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.



2017 Achievement Award Nominations

CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until *Thursday, August 31, 2017* in the following categories:

Outstanding CALAFCO Member	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
Distinguished Service Award	Given to a member of the LAFCo community to recognize long-term service by an individual.
Most Effective Commission	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
Outstanding Commissioner	Presented to an individual Commissioner for extraordinary service to his or her Commission.
Outstanding LAFCo Professional	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
Outstanding LAFCo Clerk	Recognizes a LAFCo Clerk for exemplary service during the past year.
Outstanding CALAFCO Associate Member	Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.
Project of the Year	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
Government Leadership Award	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
Legislator of the Year	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
Mike Gotch Courage and Innovation in Local Government Award	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.
Lifetime Achievement Award	Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least ten years.

July 6, 2017

To: Local Agency Formation Commission
Members and Alternate Members

From: John Leopold, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors

CALAFCO



RE: Nominations for 2017/2018 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Election Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

<u>Northern Region</u>	<u>Central Region</u>	<u>Coastal Region</u>	<u>Southern Region</u>
County Member	City Member	City Member	County Member
District Member	Public Member	Public Member	District Member

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 26, 2017 at the Bahia Hotel Mission Bay in San Diego, CA.

Please inform your Commission that the CALAFCO Election Committee is accepting nominations for the above-cited seats until **Monday, September 25, 2017**.

Incumbents are eligible to run for another term. Nominations received by September 25 will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 11 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, September 25, 2017. Completed absentee ballots must be returned by October 23, 2017.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.

The nomination forms and materials must be received by the CALAFCO Executive Director no later than Monday, September 25, 2017.

The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas
Butte LAFCo
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: Carolyn Emery
Orange LAFCo
cemery@oclafco.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: David Church
San Luis Obispo LAFCo
dchurch@siolafco.com

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kern
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: Kris Berry, Placer LAFCo
kberry@placer.ca.gov



State of California

LITTLE HOOVER COMMISSION

Witnesses at Little Hoover Commission's August and October 2016 public hearings and participants at the November 2016 advisory committee proposed numerous recommendations for consideration. At various business meetings in 2017, the Commission discussed these and other potential recommendations. A summary of potential recommendations currently under consideration follows.

The June 22 roundtable discussion has been convened to consider if these recommendations are helpful, can be implemented or might have unintended consequences. The Commission also welcomes discussion on alternative suggestions. The primary focus of the roundtable meeting discussion will be on the recommendations related to governance and transparency, although potential recommendations focusing on climate change adaptation and healthcare districts also are included in this summary.

GOVERNANCE - POTENTIAL RECOMMENDATIONS

- The Legislature, in committee hearings and floor votes, as well as the Governor in bill signings, should curtail a growing practice of introducing bills to override LAFCO deliberative processes and decide local issues regarding special district boundaries and operations.
- The Legislature should provide one-time grant funding to pay for specified LAFCO activities, particularly to fund certain critical Municipal Service Reviews (MSRs) and to incentivize LAFCOs or smaller special districts to develop and implement dissolution or consolidation plans with timelines for expected outcomes. This grant process potentially could be overseen by the Governor's Office of Planning and Research. Funding should be tied to process completion and results, including enforcement authority for corrective action and consolidation.
- Alternatively or additionally, augment the existing LAFCO funding formula by allocating a certain percentage of local property taxes to fund LAFCOs as suggested in testimony from the California Association of Local Agency Formation Commissions (CALAFCO).
- After conducting a Municipal Service Review and finding dissolution or consolidation of special districts is warranted, provide LAFCOs the authority to initiate dissolutions or consolidations with a higher threshold for a public vote.
- Require special districts to hold a public hearing on findings and recommendations after the completion of a Municipal Service Review.
- The Legislature should provide LAFCOs the statutory authority to do reviews of inactive districts throughout California and dissolve them without the action being subject to protest and a costly election process. SB 448 (Wiekowski) would implement this recommendation. The bill was unanimously adopted by the Senate in May 2017, and currently is under consideration by the Assembly. As currently written, the bill also would require each county tax bill to list special district taxes and would require the State Controller, by 2019, to annually publish a list of all special districts in California.
- The Legislature should strengthen LAFCOs by easing a process to add special district representatives to the 28 county LAFCOs where districts have no voice.
- The Legislature should adopt legislation to give LAFCO members fixed terms, to ease political pressures in controversial votes and enhance the independence of LAFCOs.

TRANSPARENCY – POTENTIAL RECOMMENDATIONS

- Every LAFCO website should provide basic information and links to all of the special districts within each county service area, including a standardized dashboard reflecting revenues from property taxes and user fees, debt service and fund balance changes.
- Every special district should have a published policy for reserve funds, including the size and purpose of reserves and how they are invested.
- Every special district should have a website that provides the following information in an easy-to-understand format:
 - ✓ Name, location, contact data
 - ✓ Services provided
 - ✓ Governing body, including election information and the process for constituents to run for board positions
 - ✓ Compensation details – total staff compensation, including salary, pensions and benefits
 - ✓ Compensation details for the five staff with highest compensation (including salary, benefits, pensions, loans, annual leave balances, annual travel expenses)
 - ✓ Budget (including revenues and expenditures, bond debt and the source of revenues, including fees, property taxes and other assessments, as well as other revenue)
 - ✓ Reserve fund policy
 - ✓ An explanation of how the revenue sources are consistent with state law and do not constitute a permissible tax
 - ✓ Geographic area served and demographic data based on available census data
 - ✓ Average and median customer fees and other customer charges
 - ✓ Description of relationship and coordination with other local government agencies
 - ✓ Copy of most recent Municipal Service Review
 - ✓ Copy of most recent annual report provided to the State Controller's Office
 - ✓ State and local agencies providing oversight of operations, compliance with state laws and financial reporting and audits and frequency of such reviews and links to the oversight bodies websites
- The California Special Districts Association, working with experts in public outreach and engagement, should develop best practices for independent special district outreach to the public on opportunities to serve on boards and special district elections including election results and voter participation data.
- The State Controller's Office should disaggregate information provided by independent special districts from dependent districts, nonprofits and joint powers authorities on its By the Numbers and Employee Compensation websites. (SB 448 would require the State Controller to list all special districts on its website by 2019.)
- The State Controller's Office should standardize definitions of special district financial reserves for state reporting purposes.
- The Secretary of State, working with county, city and special district representatives and the State Controller, should streamline or consolidate its public agency reporting requirements.

CLIMATE CHANGE ADAPTATION – POTENTIAL RECOMMENDATIONS

- The Legislature should place a requirement in statute that special districts formally include climate adaptation and climate mitigation as key operational considerations within their governing documents and missions.
- The California Special Districts Association (CSDA), in conjunction with its member districts, should document and share climate adaptation experiences with the Integrated Climate Adaptation and Resilience Program's adaptation information clearinghouse being established within the Governor's Office of Planning and Research (OPR). Similarly, CSDA and member districts should step up engagement in the state's current Fourth Assessment of climate threats, a \$5 million state research project designed to support the implementation of local adaptation activities. The CSDA also should promote climate adaptation information sharing among its members to help districts with fewer resources plan for climate impacts and take actions.
- The Legislature should replicate statewide a program established by Oakland-based East Bay Municipal Utility District, in which real estate transactions trigger an inspection of sewer lines on the property and require repairs if broken. Or, as an alternative, it should commission a study of costs versus benefits – possibly by a university or the appropriate state department. Such a study would build long-term support, if feasible, for legislation.
- State regulatory agencies should explore the beginnings of a new regulatory framework and adaptive approach that incorporates moveable baselines when defining a status quo as climate impacts mount.
- The California Special Districts Association, and special districts, as some of the closest-to-the-ground local governments in California, should step up public engagement on climate adaptation, and inform and support people and businesses to take actions that increase their individual and community-wide defenses.
- The California Special Districts Association and special districts should lead efforts to seek and form regional partnerships to maximize climate adaptation resources and benefits.

HEALTHCARE DISTRICTS – POTENTIAL RECOMMENDATIONS

- The Legislature should work with the Association of California Healthcare Districts to enact proposals the association developed in 2016 to accomplish these two objectives:
 - ✓ Update the 1945 legislative "practice acts" that enabled voters to create local hospital districts, renamed healthcare districts in the early 1990s. Experts widely agree that statutory language in the acts no longer reflects rapid changes in healthcare during the past half century, especially regarding roles of healthcare districts without hospitals.
 - ✓ Make healthcare districts directly respond to local healthcare needs by conducting needs assessments every three years and demonstrate annually how they are addressing those needs. This information will be shared with the local LAFCO that oversees the district.

- **The Legislature, which has been increasingly inclined to override local LAFCO processes to press changes on healthcare districts, should defer these decisions to LAFCOs, which in statute already have that responsibility.**
- **The Association of California Healthcare Districts and its member districts should step up efforts to define and share best practices among themselves.**