

Modoc Local Agency Formation Commission

Meeting Minutes of August 9, 2016

1. Call to Order/Pledge of Allegiance

Chair Rhoads called the meeting to order at 4:05 p.m., in the City Council Chambers, Alturas City Hall. Commissioners Jim Irvin, Jerry Shea, John Dederick, Kathie Rhoads, were present. Public Member Alternate is vacant. Commissioner David Allan arrived at 4:09 p.m.

Staff Present: John Benoit, Executive Officer, and Kim Hunter, Clerk.

Pledge of Allegiance.

2. Approval of Agenda

Commissioner Shea made the motion to approve the agenda; seconded by Commissioner Dederick. In favor: In favor: Irvin, Dederick, Rhoads and Shea.

3 Correspondence

No correspondence.

4. Election of Chair and Vice-Chair for FY 2016-2017

- a. Election of the LAFCo Chair for FY 2016-2017*
- b. Election of the LAFCo Vice-Chair for FY 2016-2017*

Commissioner Dederick nominated to keep the current Chair, Commissioner Rhoads, in place at the Chair for FY 2016-2017; seconded by Commissioner Shea. In favor: Dederick, Irvin, Rhoads and Shea.

Chair Rhoads nominated Commissioner Dederick for the position of Vice-Chair for FY 2016-2017; seconded by Commissioner Irvin. In favor: Dederick, Irvin, Rhoads and Shea.

5. Selection of Public Member Alternate

- a. The City and county members of the Commission will select a public member alternate to serve an unexpired term ending on May 5th, 2018.*

Chair Rhoads reported to the Commission that three letters of interest had been received for this position. Those letters of interest were from: Marie Neer, Jeff Bullock, and Dick Read. However, Marie Neer had withdrawn her letter.

Commissioner Dederick made the motion to nominate Dick Read as the Public Member Alternate; Commissioner Irvin seconded the motion. In favor: Dederick, Irvin, and Rhoads. Shea (was not allowed to vote on this matter).

6. Consider Minutes for June 14, 2016

- a. Approve minutes from the June 14th, 2016 LAFCo Meeting*

Commissioner Dederick made a motion to approve the meeting minutes from the June 14, 2016

meeting as presented; seconded by Commissioner Shea. In favor: Dederick, Irvin, Rhoads and Shea.

7. Public Comment

No public comment.

8. Ratify Claims for June 2016 and Authorize Payment of Claims for July 2016

a. Approve payment of expenses for June 2016 and July 2016.

Commissioner Shea made the motion to approve payment of expenses for June 2016 and July 2016; seconded by Commissioner Dederick. In favor: Dederick, Irvin, Rhoads and Shea.

Note: Commissioner Allan arrived at 4:09 p.m.

9. Workshop regarding the Newell County Water District (NCWD)

a. Conduct workshop and Schedule Hearing Date to adopt the Municipal Service Review (MSR) and Sphere of Influence (SOI) Update.

Executive Officer Benoit provided a staff report.

NCWD Board Member John Sanders was present. He explained that he was attending the meeting because he had reviewed the draft MSR/SOI document and was very concerned because the document incorrectly stated information regarding the District's efforts to obtain grant funding. Mr. Sanders gave an overview on the general state of the District and its infrastructure. He explained that the infrastructure of Newell was what was built in 1942 for the World War II Japanese Internment Camp. The water and sewer systems are very old and have ongoing problems. Waterlines were replaced in 2008 and 2009. Now the NCWD is pursuing funding for a sewer system replacement and is expecting to have the final engineering plans by next month. The grant funding being pursued is a combination of state and federal funds.

There have been ongoing issues with the groundwater availability and quality. The NCWD had two wells go dry last year that impacted water delivery. The municipal wells are shallow compared to surrounding agricultural wells, which draw down areas of the groundwater aquifer.

Mr. Sanders explained that he has only been on the NCWD Board for about 5 months. Currently the NCWD is trying to get a handle on things after changes have occurred with on the board, which is why they had not previously responded.

Executive Officer Benoit stated that the finding of the draft MSR/SOI Update will be able to be changed with cooperation of the NCWD. The information and findings contained in the MSR/SOI document can aid with obtaining funding with cooperation from the NCWD. However, information on the District must be provided so it can be included into the MSR/SOI Document. The Public Hearing for approval of the NCWD MSR/SOI was scheduled for the next meeting in October.

10. Conduct general discussion regarding the status of Healthcare Services in Modoc County and provide direction to staff (continued from April 12th and June 14th, 2016)

Executive Officer Benoit explained that this item had been requested by Commissioner Allan for discussion on the complex healthcare issues in rural areas. In Modoc County, the viability of healthcare services for the community is threatened as the three healthcare districts face increased operation costs and other challenges. There was no further discussion.

11. Bylaw Amendment – Legislative Process Participation.

- a. Review and Discuss Bylaw Amendment regarding addition of Section 5.11 to the LAFCo Bylaws to include a Legislative Participation Process policy.*
- b. Consider Resolution 2016-0005 adopting a Legislative Participation policy.*

Commissioner Irvin noted that a correction needed to be made with the removal of #2.

Commissioner Shea made the motion to approve Resolution 2016-0005 with corrections; Irvin seconded the motion. In favor: Allan, Dederick, Irvin, Rhoads and Shea

12. Authorize Commissioners and Staff to attend the Calafco Annual Conference in Santa Barbara October 26-28, 2016.

- a. Authorize Staff and Commissioners to attend the Calafco Annual Conference in October.*

Executive Officer Benoit provided a brief review the benefits of attending the annual conference in Santa Barbara. He asked if any commissioners were interested in attending. No commissioners were interested in attending this year.

Commissioner Dederick made a motion to authorize Executive Officer Benoit to attend the Calafco Annual Conference; Commissioner Allan seconded the motion. In favor: Allan, Dederick, Irvin, Rhoads and Shea.

13. Calafco Achievement Award Nominations.

- a. Review Calafco memorandum regarding nominations for a Calafco Achievement Award and propose a nomination, if desired.*

Executive Officer Benoit provided a brief overview on the achievement award nomination process. No nominations were made by the Commission.

14. Calafco 2016-2017 Nominations for the Calafco Board of Directors.

- a. Review Calafco memorandum and nominate a City member or a Public Member to the Calafco Board of Directors, if desired.*

Executive Officer Benoit provided a provided a brief overview of the nomination process for the Board of Directors. No nominations were made by the Commissioners.

15. Correspondence

None – this was a repeat of item #3 on the agenda.

16. Executive Officer’s Monthly Report

Executive Officer Benoit reported that he is working with the County’s Deputy Clerk to the Board, Tiffany Martinez, to organize an ethics training. The anticipated time is around the first week in November. More detailed information will be provided at the October LAFCo meeting.

17. Commissioner Reports – Discussion

Commissioners Dederick and Irvin stated that they would be unable to attend the October meeting as scheduled for October 11th. Discussion took place regarding other potential dates. As a result, the October LAFCo meeting was changed to Tuesday, October 4th, 2016.

18. Adjourn to next regular meeting – October 4, 2016.

There being no further business to come before this Commission; Commissioner Shea made the motion to adjourn the meeting; seconded by Commissioner Dederick. In favor: Byrne, Dederick, Rhoads and Shea.

With no further business the meeting adjourned at 4:42 p.m.